
NOTICE TO BIDDERS

A NOTICE IS HEREBY GIVEN that sealed Bid Packets will be received by the Borough Deputy Clerk for the Borough of Fanwood, County of Union, State of New Jersey on Tuesday, May 14, 2024 at 10:00 am prevailing time at Fanwood Borough Hall, 75 North Martine Avenue, Fanwood, NJ 07023 at which time and place the Bid Packets will be publicly unsealed and its contents announced in public for the FOREST ROAD PARK BUILDING ALTERATIONS, BID #2, HVAC, Fanwood, NJ.

Should a pre-bid walkthrough be needed, contact Antonios Panagopoulos, PE at apanagopoulos@fanwoodnj.org to set up a meeting.

The scope of Work contemplated for the abovenamed Project includes:

REMOVE EXISTING HEATING & INSTALL NEW HVAC TO ROOMS 101-MEN, 102-WOMEN, 103-OFFICE, 104-RECREATION, 105-RECREATION STORAGE, 106-KILN ROOM, 108-KITCHEN

- a. INSTALL NEW CONDENSER – CU-1
- b. INSTALL NEW AIR HANDLING UNIT – AHU-1
- c. INSTALL FANS & ELECTRIC UNIT HEATERS
- d. PERFORM ALL ELECTRICAL (POWER & CONTROL) WORK RELATED TO THIS SCOPE

All Work on this Contract shall be completed within 60 Calendar Days from Notice to Proceed.

Contract Documents and Plans for the proposed Work, which have been prepared by DeBiasse & Seminara Architects, PC, are available at the office of the Borough Engineer at 230 North Avenue, Fanwood, New Jersey and may be inspected by prospective Bidders during business hours of 8:00 am – 3:30 pm, Monday-Thursday or 8:00 am-12:00 noon on Friday.

Bidders will be furnished with a copy of the Contract Documents available in the following formats:

1. Digital PDF format for no charge. Email Antonios Panagopoulos for an emailed copy – apanagopoulos@fanwoodnj.org
2. Hard copy of project specifications to be issued upon proper notice and payment of a non-refundable charge of One Hundred Dollars (\$100) payable to “The Borough of Fanwood” to defray the cost thereof & pick up at 75 North Martine Avenue, Fanwood, NJ. Should a hard copy be needed, please request a copy prior to picking up so that it may be printed.

The provided Bid Packet must be completed in the manner designated in the Contract Documents, must be enclosed in a sealed envelope bearing the name and address of the Bidder and the name of the Project on the outside and must be addressed to Courtney Agnello, Borough Deputy Clerk. Also, Bid Packets must be accompanied by a Statement of Consent of Surety from a surety company holding a Certificate of Authorization to do business in the State of New Jersey and either a Bid Bond or a Certified Check drawn to the order of “Borough of Fanwood” for not less than ten percent (10%) of the total bid price amount, except that the check shall not exceed \$20,000.00. The successful Bidder is hereby notified that a Performance and Payment Bonds for the full amount of this Project is required.

The award of the Contract for this Project will not be made until the necessary funds have been provided by Borough of Fanwood in a lawful manner. By virtue of Executive Order #34 (7632), vendors currently suspended, debarred or disqualified are excluded from participating on this Project.

The successful Bidder shall be required to comply with the applicable statutory requirements of the Contract Documents and Plans which include all of the following: (i) *N.J.A.C. 17:27*; (ii) *N.J.S.A. 10:5-31 et seq.*; (iii) *Business Registrations* (N.J.S.A. 52:32-44); (iv) *Prevailing Wage Act* (N.J.S.A. 34:11-56.25, et seq.); (v) *Public Work Contractor Registration* (N.J.S.A. 34:11-56.48); and (vi) *Affirmative Action Requirements* (N.J.S.A. 10:5-1, et seq.); and any other legal requirements applicable to this Project.

The Borough of Fanwood intends to award this Project to the lowest responsible and responsive Bidder in accordance with applicable law. The Borough of Fanwood reserves the right to reject any and all Bid Packets to the extent permitted by law. An award will be made, or Bid Packets will be rejected within sixty (60) Calendar Days after the opening of the Bid Packets, during which time the Bid Packets shall be irrevocable and unavailable to withdraw by Bidders, unless otherwise extended in the Contract Documents.

Please be advised that State Funds through the Green Acres Program are being utilized in this project. Under N.J.A.C. 7:1-5, vendors currently suspended, debarred, or disqualified are excluded from participation on this project.

**By Order of the Borough of
Fanwood**

Maria Melegh, QPA