

**BOROUGH OF FANWOOD
BOARD OF HEALTH
ANNUAL MEETING
FEBRUARY 2, 2023**

The Annual Meeting of the Board of Health was called to order at 7:02 PM by Secretary Colleen M. Huehn via Zoom.

Ms Huehn presided and stated: "I hereby announce and request that same be included in the minutes of this meeting, that notice of the time, place and date of the meeting has been prominently posted on the bulletin board at Borough Hall, mailed to The Hawk (formerly The Times) The Star Ledger, The Local Source, Union NJ, Alternate Press, the Patch and Courier News, filed with the Borough Clerk and mailed to any person requesting same in accordance with the Open Public Meetings Act."

Attorney Russell Huegel was present to swear in new member Robert Laumbach.

ROLL CALL

Present: Ms. Regina Brown, Mr. Robert Laumbach, Ms. Margaret Lewis, Mr. Michael Lewis, Ms. Jan Siegal, Ms. Kathleen Thomas, Mr. John Otchy, Ms Tanisha McGriff Dr. John Hanna arrived later

Absent: None

Also present: Ms. Colleen Huehn, Attorney Russel Huegel, Ms. Megan Avallone

NOMINATION AND ELECTION OF OFFICERS

On a motion by Ms. Thomas, seconded by Ms. McGriff, Ms. Margaret Lewis was nominated to office of President. The motion carried on voice vote of members present. Mr. Michael Lewis abstained. The Secretary cast on ballot for Ms Margaret Lewis electing her to office of President.

The meeting was turned over to Ms. Lewis.

On a motion by Ms. Thomas, seconded by Mr. Otchy, Dr John Hanna was nominated to office of Vice President. The motion carried on voice vote of members present.

Ms. Lewis introduced the New Council Liaison, Ms Gina Berry and welcomed new member Robert Laumbach. Board members and agents introduced themselves.

PRESIDENTS NOMINATION AND APPROVAL OF AGENTS

Health Officer – Ms. Megan Avallone – On a motion by Ms. McGriff, seconded by Mr. Lewis, the nomination carried

Registered Environmental Health Specialist – Christie Calmon – On a motion by Mr. Lewis, seconded by Ms. McGriff, the nomination carried

Public Health Nurse – Bridget Colendenski – On a motion by Ms. McGriff, seconded by Ms. Siegal, the nomination carried.

Secretary – Colleen M. Huehn – On a motion by Mr. Lewis, seconded by Ms. McGriff, the nomination carried.

COMMITTEE ASSIGNMENTS

The President made the following committee assignments:

Vital Statistic Report – Jan Siegal

Publicity – Michael Lewis.

MEETING OPEN TO THE PUBLIC

No one present

Ms. Lewis requested a motion to adjourn the re- organization meeting and call to order the Regular Meeting. On a motion by Ms. McGriff, seconded by Mr. Otchy the meeting adjourned at 7:16 PM.

Respectfully submitted,

Colleen M. Huehn

Colleen M. Huehn
Secretary

**BOROUGH OF FANWOOD
BOARD OF HEALTH
REGULAR MEETING
FEBRUARY 2, 2023**

The Regular Meeting of the Board of Health was called to order at 7:17 PM by President Margaret Lewis via zoom.

Ms Lewis presided and stated: "I hereby announce and request that same be included in the minutes of this meeting, that notice of the time, place and date of the meeting has been prominently posted on the bulletin board at Borough Hall, mailed to The Hawk (formerly The Times) The Star Ledger, The Local Source, Union NJ, Alternate Press, the Patch and Courier News, filed with the Borough Clerk and mailed to any person requesting same in accordance with the Open Public Meetings Act."

ROLL CALL

Present: Ms. Regina Brown, Mr. Robert Laumbach, Ms. Margaret Lewis, Mr. Michael Lewis, Ms. Jan Siegal, Ms. Kathleen Thomas, Mr. John Otchy, Ms Tanisha McGriff Dr. John Hanna arrived later

On a motion by Mr. Otchy, seconded by Ms. McGriff the meeting was moved into Executive Session.

**BOROUGH OF FANWOOD
UNION COUNTY, NEW JERSEY
RESOLUTION 2023-02-01**

RESOLUTION AUTHORIZING AN EXECUTIVE CLOSED SESSION

WHEREAS, the Open Public Meetings Act NJSA 10:4-7, et seq., commonly known as the "Sunshine Law" requires that Board Of Health meetings be open to the public except for the discussion of certain subjects, and

WHEREAS, the "Sunshine Law" requires that a closed session be authorized by resolution.

NOW, THEREFORE BE IT RESOLVED, by the Board of Health of the Borough of Fanwood County of Union, State of New Jersey that the following portion of this meeting shall be closed to the public and the meeting shall be resumed at the end of the closed session.

BE IT FURTHER RESOLVED that the subject to be discussed and the time of public release of the minutes of the closed session are indicated below:

SUBJECT MATTER

Matters falling within the attorney client privilege

TIME WHEN THE CIRCUMSTANCES UNDER WHICH THE SUBJECT MATTER CAN BE DISCLOSED:

Upon authorization by the Borough Attorney as required by law.

On a motion by Ms. Siegal, seconded by Ms Brown, the meeting returned to the normal order of business.

APPROVAL OF MINUTES

On a motion by Ms. McGriff, seconded by Ms. Siegal, the minutes of the December 1, 2022 meeting, having been distributed to all members, were approved as written.

FINANCIAL REPORT

The Secretary submitted the following financial reports for the months of December & January

Month of December

Receipts.....	\$ 20.00
Receipts as of December 31, 2022	\$7,363.00

Disbursements

Salary (Secretary/Registrar).....	\$1,016.50
Deputy Registrar (annual stipend).....	\$1, 195.49

Month of January

Receipts.....	\$ 100.00
Receipts as of January 31, 2023.....	\$ 100.00

Disbursements

Salary (Secretary/Registrar).....	\$ 1,016.50
Registrar Dues (Patricia Celardo).....	\$ 25.00

VITAL STATISTICS

Ms. Siegal read the following report:

Month of December 2022

Births in town.....	None
Marriage in town.....	One
Deaths in town Fanwood residents.....	One
Births out of town (Fanwood residents).....	Twelve
Marriages out of town (Fanwood residents).....	Two

Deaths out of town (Fanwood residents)..... One

Total births to Fanwood residents as of 12/31/22.....Ninety Three

Month of January 2023

Births in town..... None

Marriage in town.....None

Deaths in town Fanwood residents.....One

Births out of town (Fanwood residents).....Eight

Marriages out of town (Fanwood residents).....None

Deaths out of town (Fanwood residents)..... Five

Total births to Fanwood residents as of 1/31/23.....Eight

CHILD HEALTH/NURSING

Fanwood Board of Health

December 2022

LEAD INVESTIGATION #2022-1 – This department received notification that a child residing in Fanwood had an elevated venous lead blood level of 11 on 9/15/22 & a 13 on 9/26/22. Parents of case have been contacted several times and are refusing nursing case management services. Nurse case manager mailed forms parents must sign for refusal of services. Child’s pediatrician notified to reinforce need for nursing case management. Parent stated she will follow up with her pediatrician only & was adamant about refusing services. Nurse Case Manager explained that NJDOH investigations would include the following: nursing assessment, child lead poisoning home visit, hazard assessment, lead risk, nursing care plan & lead education were all provided to family. Parent reiterated she is refusing services.

UPDATE: The mother refused to have Nurse Case management. The Lead RN explained the program and mother wants to work with her own physician. Written educational information has been mailed to the family and they were encouraged to reach out to the Lead Nurse if they would like to start services. At this point, there has been no further contact. Lead team will continue to monitor the blood lead levels, but will no longer reach out to the family, per family’s refusal.

At present time, waiting for refusal of services form to be completed.

NJ HEALTH COLLABORATIVE HEALTH MATTERS WEBINAR – The NJ Health Collaborative Health Matters – provided a webinar titled, A SNAP/SNAP-Ed Forum for Community Agencies. This webinar was held on December 8th included a review of the following:

- to explain what SNAP is & who is eligible?

- What is SNAP Ed & how does it impact SNAP families?

Supplemental Nutrition Assistance Program (SNAP) provides nutrition benefits to supplement the food budget of needy families so they can purchase healthy food and move towards self-sufficiency.

SCHOOL GUIDANCE – Provided immunization & covid quarantine guidance to the following day cares, preschools & schools.

- First Children School
- The Goddard School
- The Wonder Years Academy
- Westminster Preschool
- Lightbridge Academy

COVID RAPID TEST DISTRIBUTIONS-

For the month of December, 50 covid rapid home test kits/home tests were distributed to the food pantry at Immaculate Heart of Mary.

COVID VACCINATION CLINICS- December 2022

The following covid vaccination clinics were held for December:

- Thursday, 12/1 – Westfield Office Visits – 3 covid vaccinations provided
- Friday, 12/2 – Westfield Office Visits – 1 covid vaccination provided; 1 flu vaccination provided
- Friday, 12/2 – Westfield Court PeeWee Clinic – 9 covid vaccinations provided
- Wednesday, 12/7 – Westfield Office Visit – 1 covid vaccination provided
- Wednesday, 12/7 – Home Visits – 1 covid vaccination provided; 2 flu vaccinations provided
- Friday, 12/9 – Westfield Office Visit – 1 covid vaccination provided
- Monday, 12/12 – Westfield Office Visits – 2 covid vaccinations provided
- Tuesday, 12/13 – Westfield Office Visits – 3 covid vaccinations provided
- Wednesday, 12/14 – Westfield Office Visit – 1 covid vaccination provided
- Wednesday, 12/14 - Garden Terrace Nursing Home – 29 covid vaccinations provided; 7 flu vaccinations provided
- Thursday, 12/15 – Westfield Office Visits – 1 covid vaccination provided; 1 flu vaccination provided
- Monday, 12/19 – Home Visits – 4 covid vaccinations provided
- Wednesday, 12/21 – Westfield Office Visits - 4 covid vaccinations provided
- Wednesday, 12/28 – Westfield Office Visits - 2 covid vaccinations provided
- Thursday, 12/29 – Westfield Library PeeWee Clinic – 24 covid vaccinations provided

	2022	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC	YTD
COMMUNICABLE DISEASE		1	1	1	3	1	1	1	1	1	0	1	1	13
	Alpha-gal syndrome													0
	Amoebiasis													0
	Babesiosis													0
	Campylobacteriosis							1				1		2
	Cryptosporidiosis													0
	Cyclosporiasis													0
	Diphtheria													0
	Ebola													0
	E. Coli													0
	Ehrlichiosis	1												1
	Giardiasis													0
	Haemophilus influenzae													0
	Hepatitis A													0
	Influenza		1		2	1							1	5
	Legionella													0
	Listeria													0
	Lyme			1						1				2
	Measles													0
	Meningococcal													0
	Monkeypox													0
	Mumps													0
	Pertussis													0
	Rubella													0
	Salmonella						1							1
	Shigella								1					1
	Staph aureus													0
	STEC Shiga-toxin E coli													0
	Streptococcal, group A													0
	Streptococcal, group B													0
	Streptococcus pneumoniae													0
	Varicella													0
	Vibrio													0
	VISA - vancomycin staph.aureus)				1									1

	West Nile Virus													0
	Yersiniosis													0
CHRONIC DISEASE														
	Hepatitis B			1	1						1	1	2	6
	Hepatitis C							1						1
COVID -19 CASES														87
		##	20	#	98	##	#	61	#	35	56	30	63	7
	LEAD CASES	0	0	0	0	0	0	0	0	1	0	0	0	1
CHILD HEALTH CONF		8	4	5	4	0	3	2	4	8	8	8	7	61
	PHYSICALS													0
	PATIENTS													0
	IMMUNIZATIONS													0
ADULT VACCINES		0	0	0	0	0	0	0	0	0	0	0	0	0

Fanwood Board of Health
January 2023

LEAD INVESTIGATION #2022-1 – This department received notification that a child residing in Fanwood had elevated venous lead blood levels of 11 on 9/15/22 & a 13 on 9/26/22. Parents of case have been contacted several times and are refusing nursing case management services. Nurse case manager mailed forms parents must sign for refusal of services. Child’s pediatrician notified to reinforce need for nursing case management. Parent stated she will follow up with her pediatrician only & was adamant about refusing services. Nurse Case Manager explained that NJDOH investigations would include the following: nursing assessment, child lead poisoning home visit, hazard assessment, lead risk, nursing care plan & lead education were all provided to family. Parent reiterated she is refusing services.

UPDATE: The mother refused to have Nurse Case management. The Lead RN explained the program and mother wants to work with her own physician. Written educational information has been mailed to the family and they were encouraged to reach out to the Lead Nurse if they would like to start services. At this point, there has been no further contact. Lead team will continue to monitor the blood lead levels, but will no longer reach out to the family, per family’s refusal.

At present time, waiting for refusal of services form to be completed.

NJ DEPARTMENT OF HEALTH COMMUNICABLE DISEASES WEBINAR- PERINATAL HEPATITIS B INVESTIGATION- was held on January 24th.

This webinar provided an overview and guidance regarding perinatal Hepatitis B investigations for mother & and infant. A checklist was provided as an outline to track and review the serology activity of the mother and infant. The webinar reviewed the mother’s case investigation

through the creation and completion of the infant's case. This included monitoring of the infant's immunization of Hepatitis B as well as completion of post serology testing to ensure the child's immunity to Hepatitis B.

AUDIT-An audit was conducted on the Goddard School in Fanwood on 1/2/23. 140 records were reviewed regarding immunization compliance. The audit revealed all children were properly vaccinated reflecting a compliance rate of 100%. There was one religious exemption on file for a child, for all vaccines except Varicella and Hepatitis B. Discussion with preschool management was done regarding benefits of all children needing to be vaccinated as well as exclusion practices. Results of this audit will be forwarded to NJ State Vaccine Preventable Disease Program for follow-up investigation.

SCHOOL GUIDANCE – Provided immunization & covid quarantine guidance to the following day cares, preschools & schools.

- First Children School
- The Goddard School
- The Wonder Years Academy
- Westminster Preschool
- Lightbridge Academy

COVID RAPID TEST DISTRIBUTIONS-

For the month of January:

48 test kits provided to Chelsea Assisted Living

120 test kits provided to Immaculate Heart of Mary, Soup kitchen

24 test kits provided to Wonder Years Academy

COVID VACCINATION CLINICS- January 2023

The following covid vaccination clinics were held for January:

- Wednesday, 1/11 – Westfield Office Visits – 2 covid vaccinations provided
- Friday, 1/13 – Westfield Office Visits – 9 covid vaccination provided
- Wednesday, 1/18 – Chelsea Assisted Living Clinic – 13 covid vaccinations provided
- Wednesday, 1/18 – Home Visits – 2 covid vaccination provided
- Friday, 1/20 – Westfield Office Visits – 5 covid vaccination provided
- Friday, 1/27 – Westfield Office Visits – 10 covid vaccination provided

HEALTH OFFICERS REPORT

Ms. Avallone spoke about Fanwood's great response to COVID shots for children. Better than any other municipality in their regional group.

There are still COVID clinics. COVID #'s and Flu cases are decreasing. Nuro virus is on the uptick. Flu shots are still available. The Governor announced that the COVID emergency will sunset on May 11th.

INSPECTION/COMPLAINTS

Fanwood Food Establishment Inspections December 2022

Trade Name	Inspection Type	inspection Date	Evaluation
Quick Chek (Fanwood)	Initial Inspection	December 1, 2022	Satisfactory
Sheelen's Crossing	Pre-Operational Inspection	December 7, 2022	None
Citgo Gas	Initial Inspection	December 7, 2022	Satisfactory
Fabio Bistro	Initial Inspection	December 7, 2022	Conditionally Satisfactory
Rocko's Ice Cream Café	Initial Inspection	December 13, 2022	Satisfactory

Fanwood Municipal Court Fines 2022

Month	Defendant	Fine Amount	Court Costs
June	Nazeer Ahmed	\$507	\$33
Year-To-Date		\$507	\$33

December Complaints

Case #	Location	Status	Complaint Results
13F-22	Sheelen's Fish Market	Pending	Violations from Inspection. Summons were issued due to violations observed on 7/1/22 and 6/17/22. The court case has been adjourned several times.
14F-22	Sheelen's Crossing	Pending	The food license for Sheelen's Crossing was suspended. This department received a report from the Fanwood police stating that the establishment was still operating after the license had

			<p>been suspended. The on-call inspector responded after hours. Photos were taken and summonses were issued. The court case has been adjourned several times.</p>
17F-22	43 Ashworth Court	Closed	<p>Unsanitary Living Conditions for rabbits. A complaint was made to this department about rabbits living in unsanitary conditions. The property owner was not home during the initial inspection, and a door tag was left. The Fanwood Township Zoning Official and this department conducted a follow-up inspection, and unsanitary conditions and odors were observed. The Zoning Official and this department will collaborate to determine what future actions will be required. As per owner, the enclosure is no longer housing any rabbits. The owner will reach out to this department in the future if any animals are kept in the enclosure.</p>
23F-22	Western Side of South Martine	Closed	<p>Grease backup in sewer. This department received a complaint about a grease-filled sewer line on the South end of Martine Ave. RAILSIDE Cafe, Fanwood Bagel, Nick's Pizza, Fanwood Larder, and Tasty Thai had their grease traps inspected. This department contacted the Fanwood Township Plumbing Official regarding the observations at Fanwood Larder. The construction official stated that the store was opened as a grocery store, and they were unaware of any food preparation. Due to the change</p>

			in operation, a grease trap must be installed.
24F-22	Houdini Pizza	Closed	Complainant became ill after eating at Houdini Pizza. A food history was taken. A full inspection was conducted. The establishment was found to be Satisfactory at the time of inspection.
25F-22	Sheelen's Crossing	Closed	Plan Review. Plans were received for Sheelen's Crossing. The plans will be reviewed and approved as necessary.
26F-22	K-9 Resorts	Closed	Plan Review. Plans were received for K-9 Resorts. The plans will be reviewed and approved as necessary.

Other Activities

COVID-19 VACCINATION CLINICS

Date	Clinic Time	Location
12/1/22	3:30--5:30pm	Westfield Office
12/2/22	3:30--5:30pm	Westfield Court
12/13/22	3:30--5	office walk ins
12/14/22	10-12noon	Garden Terrace
12/21/22	3-5:30	walk ins
12/29/22	3-5:30pm	Westfield Library

This department received notification that a child had an elevated lead blood level (EBL) on September 16, 2022:

- On 9/19/22, Inspector Giselle Alfaro spoke with a man who identified himself as the father of the patient. Inspector expressed to the father, Mr. Juan Juarez, that the health department would like to set up an appointment to inspect the home. It was agreed upon by both parties that a day next week, either 9/28/22 or 9/30/22 would work best. Inspector informed Mr. Juarez that she would call him back to confirm the date as we would have to coordinate with another health department to use the XRF machine.
- On 9/19/22, Giselle Alfaro emailed Yanerys Nunez of the Plainfield Health Department requesting to use an XRF machine the week of 9/26/22. Ms. Nunez responded and confirmed she will have an XRF machine available and ready for pick up on 9/26/22 for our use.
- On 9-21-22, Inspector Giselle Alfaro called the father of the patient, Mr. Juarez, and coordinated a date that works for both the health department and the family. The date of Wednesday, September 28, 2022, was agreed upon. The inspector stated to Mr. Juarez that the inspectors will arrive between 9am-10am and he will receive another call next week to confirm.
- On 9/26/22, Inspector Giselle Alfaro picked up the XRF machine from Plainfield Health Department.
- On 9/28/22, Inspectors Giselle Alfaro and Beau Preston conducted a lead hazard inspection of the interior of the property.
- On 9/28/22 the dust wipe samples were prepared for shipping to be analyzed and placed in outgoing mail.
- On 9/28/22, AmeriGroup Lead Case Nurse Manager Liz Wescoff called and left a voicemail for Inspector Giselle Alfaro regarding a follow-up about this case. Inspector Giselle Alfaro spoke with Liz Wescoff, where Giselle confirmed an investigation was completed at the property and that lead was found. Liz also mentioned that she was aware that mother of EBLL child had declined nursing services from the Union County Lead Program and that she was going to attempt to discuss some lead education with EBLL child's mother by phone.
- On 10/11/22, The dust wipe samples analysis results arrived by e-mail to Giselle Alfaro.
- On 10/12/22 Giselle Alfaro called Siobhan Pappas at NJDOH and asked if a property exchange can take place if a lead abatement order is in place for a property and the tenants are willing to do the abatement and Siobhan stated it can. Mr. and Mrs. Juarez are planning to sign paperwork to legally purchase the home they live in from the property owner soon.
- On 10/12/22, Inspector Giselle Alfaro called father of EBLL child, Mr. Juarez, to state that the results of the dust wipes came back, and they were above the threshold, indicating there is lead dust in the home. It was explained to Mr. Juarez that a package would be sent out this week with documentation about the results of the inspection, abatement, notice of violation and other resources. It was also explained to Mr. Juarez that since they are not the legal owners of the property, he will not be able to do the repairs himself. Mother of EBLL child, Ms. Mariela Juarez, called this office stating someone called her husband and gave vague information. Giselle Alfaro explained the same information explained to her husband, Mr. Juarez.

- On 10/12/22, Inspector Giselle Alfaro e-mailed mother of EBLL child, a resource for funding by and inquired for the name of the nurse mother of EBLL child spoke with about interim controls for lead dust. Inspector Giselle Alfaro called mother of EBLL child later in the afternoon to confirm the receipt of the e-mail and she stated she received the email and wanted to know if there was any funding for relocation. Inspector Giselle Alfaro stated she would reach out to the state to inquire about relocation funding sources and asked mother of EBLL child if she had a phone number for the property owner which she stated she did not have a phone number for. Mother of EBLL child stated she does not have direct communication with the property owner. Mother of EBLL child stated she communicates with the property owner through her own boss from work. Mother of EBLL child could not remember the name of the nurse or could not find a letter she stated she received from the nurse.
- On 10/13/22, packets including the notice of violation, dust wipe samples results, environmental intervention report, a copy of NJAC 8:51 (including component list), and a list of certified lead abatement contractors from DCA website (updated 8/9/22) were mailed by certified mail to property owner and parents of EBLL child.
- On 10/13/22 Mom of the EBLL child emailed Giselle Alfaro with an updated new phone number. Giselle Alfaro replied on 10/14/22, stating the email was received and that Giselle Alfaro had sent an email to a colleague about relocation funding and will contact her when more information is available.
- On 10/13/22, Inspector Giselle Alfaro emailed colleague at the Central NJ Lead & Healthy Homes Coalition, inquiring about funding resources for lead abatement relocation. Matthew replied on 10/18/22, providing information to rental and/or lead assistance at DCA listed here: 1-888-712-5077 609-292-6054 609-777-4144 Email: NJLeadOut@njshares.org.
- On 10/14/22 , AmeriGroup Lead Case Nurse Manager Liz Wescoff left a voicemail for Giselle Alfaro indicating she had a lengthy conversation with the mother of EBLL child regarding education about lead. Lis Wescoff requested the date of the notice of violation for the case. Giselle Alfaro returned the call on 10/14/22 and left a voicemail indicating the date of the NOV.
- On 10/17/22, Inspector Giselle Alfaro provided the Construction Official the memo to Construction Official, environmental report, notice of violation, and list of DCA contractors in person.
- On 10/17/22, Inspector Giselle Alfaro e-mailed Siobhan Pappas, NJDOH, inquiring about funding resources for a lead abatement relocation for a family. Pappas provided a reference in DCA for Leo Lee at DCA Xin.li@dca.nj.gov on 10/17/22.
- On 10/17/22 Giselle Alfaro returned the XRF machine to the Plainfield Health Department.
- On 10/18/22 Inspector Giselle Alfaro mailed out a revised copy of environmental report to the property owner and the EBL child's family by certified mail. A copy was provided to the Construction Official in person on 10/18/22.
- On 10/24/22, Inspector Giselle Alfaro received an email that parent of EBL child mother sent on 10/21/22 stating she had not received the notice of violation packet in the mail yet. Giselle Alfaro responded to the email on 10/24/22 stating a hard copy would be dropped off at her

home and included a soft copy of the NOV, environmental report, revised environmental report, dust wipe samples, and the sketch of the interior of the home.

- On 11/18/22 Inspector Giselle Alfaro contacted mother of EBL child to ask about the process of the abatement as the property owner has not reached out to this department. Mother of EBL child stated she is applying for financial assistance through PROCEED for the abatement as a tenant and that the person from PROCEED said to contact him with any questions.
- On 11/21/22 this department received a scope of work by email from AAA Lead Professionals LLC which was sent by email on 11/20/22 to inspector Giselle Alfaro.
- On 11/28/22, this department received the NOV packet mailed to the owner in the mail with a label stating, "return to sender, unclaimed, unable to forward."
- On 11/29/22, Inspector Giselle Alfaro received a second scope of work for abatement by email from Pow-R-Save.
- On 11/29/22, Inspector Giselle Alfaro spoke with Leonard Ferrisi, Lead Hazard Reduction Program Coordinator, to confirm which contractor was chosen for the job as this department received two different scopes of work for the property. Mr. Ferrisi confirmed that Pow-R-Save received the bid for the contract. Mr. Ferrisi also stated that an application was made for funding assistance from HUD as a tenant on behalf of the tenant for this abatement.

Additional contact information for the property owner was found on the internet as the mother of the EBL child stated she does not have direct contact with the property owner, which is a corporation.

- On 12/1/22 the contractor emailed Inspector Giselle Alfaro an amendment to the scope of work regarding windows in the child bedroom.
- On 12/2/22 the scope of work submitted to this department on 11/28/22 was reviewed and not approved on 12/2/22.
- On 12/6/22 Inspector Giselle Alfaro phone conferenced with Sharon Hende for POW-R-SAVE regarding revisions to the 1st draft scope of work.
- On 12/6/22 a second draft of the scope of work was emailed to Giselle Alfaro and was not approved. An e-mail providing feedback for the 2nd draft scope of work to the contractor was sent.
- On 12/12/22 in the morning, a third draft of the scope of work was emailed to Giselle Alfaro and was not approved. Feedback was provided to the contractor by e-mail on 12/12/22 in the afternoon.
- On 12/12/22 in the afternoon, a fourth draft of the scope of work was emailed to Giselle Alfaro on 12/12/22 in the afternoon which was approved. An Acceptance of Scope of Work Letter was emailed to the mother of the EBL child (tenant), the contractor, and Leonard Ferrisi.

- On 12/12/22 the mother of the EBLL child returned the scope of work acceptance with her signature. This copy was emailed to Sharon Hende for her signature.
- On 12/20/22 the contractor provided the Building Dept. Permit for Lead Abatement for 320 North Ave Fanwood by e-mail to Inspector Giselle Alfaro. A copy of the 10-Day NJDCA Notice was also requested from the contractor.
- On 12/21/22, the contractor provided the NJDCA 10-Day notification to Giselle Alfaro by e-mail.
- On 12/29/22, Inspector Giselle Alfaro received a voicemail from Lis Wescoff, Lead Nurse Case Manager for Amerigroup requesting a status update for this case. She requested the date of the notice of violation and any abatement status.
- On 12/30/22, Inspector Giselle Alfaro returned a voicemail left by Liz Wescoff, Lead Nurse Case Manager for Amerigroup who was calling for a status update on this case. She requested the date of the notice of violation and abatement status. Giselle Alfaro left a message on Ms. Wescoff's secure voicemail stating the date of the notice of violation was October 13, 2022, and the abatement is scheduled to start on 1/3/22.
- On 12/30/22 GA contacted the Fanwood Building Dept. to confirm the issue date of the permit, to which the admin asst. said they issued it on 12/27/22. The contractor sent the building department permit on 12/20/22 to GA. An email was sent to the construction official and the admin asst to straighten out the inconsistency.
- On 12/30/22 Giselle Alfaro emailed Mariela Serrano at 12:15pm inquiring about where they will stay during the abatement as the health department has to check it for lead hazards. Giselle Alfaro also left a voicemail requesting a call back as the health department needs to check for lead hazards where she plans to stay during the abatement.
- On 12/30/22, Inspector Giselle Alfaro contacted mother of EBLL child to inquire about the relocation choice as she had not informed the health department. Mother stated she made reservations at a hotel. Giselle got the address from mother and contacted the building department for the municipality of North Plainfield to inquire about the year the hotel was built. Without being prompted to do so, mother of EBLL child contacted the hotel herself to see if she could get the information. During her conversation with the hotel management, her reservation was cancelled. She later informed Giselle about making arrangements to stay in North Plainfield with her mother. The property was built before 1978 and it was explained to mother that the local health department of that jurisdiction would have to conduct a lead hazard assessment of the property. Giselle left a voicemail with the Somerset Health Department indicating that the Westfield Health Dept. has a lead case that is going to temporarily relocate to North Plainfield and a Lead Hazard Assessment will be required for the property the family is relocating to.
- On 12/31/22, Inspector Giselle Alfaro sent an e-mail to the contractor and mother of EBLL child indicating the work must be delayed due to the health department being required to inspect the relocation property.

- On 12/31/22, the contractor, property owner. And PROCEED case manager responded by e-mail expressing concern and urgency regarding the delay. It was explained to all parties that the health department of the municipality where the relocation property is must have a limited hazard assessment completed if the property was built before 1978.
- On 1/1/22 Giselle Alfaro conferenced with Helen Mendez and Megan Avallone to discuss if anything else could be done to assist mom in this case. Giselle Alfaro was to reach out to PROCEED to see if there is any other assistance, they could offer the family. The case manager stated they could only assist mom by calling the hotels she is willing to stay at. The contractor, Sharon Hende, stated she will amend her NJDCA 10-Day notification to reflect the start date is pending the family finds relocation. Mother of EBLL child was informed of all actions being taken.
- On 1/1/22, Mother of EBLL child called Giselle Alfaro to inform of an alternate location to stay in, 415-19 Randolph Rd. Plainfield NJ. The tax records report the property was built in 1951 Mother of EBLL child also provided details by email to Giselle Alfaro. Mother of EBLL child was informed that the local health department for Plainfield would be responsible for conducting the lead hazard assessment. Giselle stated she would reach out personally on Tuesday, January 3, 2022, when the health department is open.
- On 1/3/22 Giselle Alfaro reached out to the Plainfield Health Department regarding the lead hazard assessment. They are willing to go at 1pm to check the property. Mother of EBLL child was contacted and Giselle Alfaro left a voicemail indicating what the Plainfield Health Department. stated. Giselle Alfaro then called father of EBLL child and spoke with him indicating what the Plainfield Health Department said about the 1pm appointment availability for the limited hazard assessment. Mother of EBLL child contacted Giselle Alfaro by phone to state she is waiting to hear back from the property owner if anyone is available to be there at 1pm.

Fanwood Food Establishment Inspections January 2023

Trade Name	Inspection Type	inspection Date	Evaluation
Fabio Bistro	Reinspection	January 10, 2023	Satisfactory
Kwick Mart	Initial Inspection	January 19, 2023	Satisfactory
Lightbridge Academy (Fanwood)	Initial Inspection	January 19, 2023	Satisfactory
K-9 Resorts	Pre-Operational	January 20, 2023	Satisfactory
The Wonder Years Academy	Initial Inspection	January 23, 2023	Satisfactory

January Complaints

Case #	Location	Status	Complaint Results
13F-22	Sheelen's Fish Market	Pending	Violations from Inspection. Summons were issued due to violations observed on 7/1/22 and 6/17/22. The court case has been adjourned several times.
14F-22	Sheelen's Crossing	Pending	The food license for Sheelen's Crossing was suspended. This department received a report from the Fanwood police stating that the establishment was still operating after the license had been suspended. The on-call inspector responded after hours. Photos were taken and summonses were issued. The court case has been adjourned several times.
1F-23	25 South Ave	Closed	Plan Review. Plans were received for Gracious Services Inc. The plans will be reviewed and approved as necessary.
2F-23	383 South Ave	Closed	Plan Review. Plans were received for Fanwood Gyros. The plans will be reviewed and approved as necessary.
3F-23	42 S. Martine Ave.	Closed	This department received notification from the New Jersey Department of the Treasury that Nick's Pizza was in arrears on their taxes and would be padlocked until restitution has been made. A request was made for assistance from this department in the disposal of any food that may spoil while the business is not in operation. This department performed a walk-in inspection to assist. The restaurant owner was able to work out a deal with the NJ Department of Treasury and was allowed to remain in operation.

Other Activities

This department received notification that a child had an elevated lead blood level (EBL) on September 16, 2022:

- On 9/19/22, Inspector Giselle Alfaro spoke with a man who identified himself as the father of the patient. Inspector expressed to the father, Mr. Juan Juarez, that the health department would like to set up an appointment to inspect the home. It was agreed upon by both parties that a day next week, either 9/28/22 or 9/30/22 would work best. Inspector informed Mr. Juarez that she would call him back to confirm the date as we would have to coordinate with another health department to use the XRF machine.
- On 9/19/22, Giselle Alfaro emailed Yanerys Nunez of the Plainfield Health Department requesting to use an XRF machine the week of 9/26/22. Ms. Nunez responded and confirmed she will have an XRF machine available and ready for pick up on 9/26/22 for our use.

- On 9-21-22, Inspector Giselle Alfaro called the father of the patient, Mr. Juarez, and coordinated a date that works for both the health department and the family. The date of Wednesday, September 28, 2022, was agreed upon. The inspector stated to Mr. Juarez that the inspectors will arrive between 9am-10am and he will receive another call next week to confirm.
- On 9/26/22, Inspector Giselle Alfaro picked up the XRF machine from Plainfield Health Department.
- On 9/28/22, Inspectors Giselle Alfaro and Beau Preston conducted a lead hazard inspection of the interior of the property.
- On 9/28/22 the dust wipe samples were prepared for shipping to be analyzed and placed in outgoing mail.
- On 9/28/22, AmeriGroup Lead Case Nurse Manager Liz Wescoff called and left a voicemail for Inspector Giselle Alfaro regarding a follow-up about this case. Inspector Giselle Alfaro spoke with Liz Wescoff, where Giselle confirmed an investigation was completed at the property and that lead was found. Liz also mentioned that she was aware that mother of EBLL child had declined nursing services from the Union County Lead Program and that she was going to attempt to discuss some lead education with EBLL child's mother by phone.
- On 10/11/22, The dust wipe samples analysis results arrived by e-mail to Giselle Alfaro.
- On 10/12/22 Giselle Alfaro called Siobhan Pappas at NJDOH and asked if a property exchange can take place if a lead abatement order is in place for a property and the tenants are willing to do the abatement and Siobhan stated it can. Mr. and Mrs. Juarez are planning to sign paperwork to legally purchase the home they live in from the property owner soon.
- On 10/12/22, Inspector Giselle Alfaro called father of EBLL child, Mr. Juarez, to state that the results of the dust wipes came back, and they were above the threshold, indicating there is lead dust in the home. It was explained to Mr. Juarez that a package would be sent out this week with documentation about the results of the inspection, abatement, notice of violation and other resources. It was also explained to Mr. Juarez that since they are not the legal owners of the property, he will not be able to do the repairs himself. Mother of EBLL child, Ms. Mariela Juarez, called this office stating someone called her husband and gave vague information. Giselle Alfaro explained the same information explained to her husband, Mr. Juarez.
- On 10/12/22, Inspector Giselle Alfaro e-mailed mother of EBLL child, a resource for funding by and inquired for the name of the nurse mother of EBLL child spoke with about interim controls for lead dust. Inspector Giselle Alfaro called mother of EBLL child later in the afternoon to confirm the receipt of the e-mail and she stated she received the email and wanted to know if there was any funding for relocation. Inspector Giselle Alfaro stated she would reach out to the state to inquire about relocation funding sources and asked mother of EBLL child if she had a phone number for the property owner which she stated she did not have a phone number for. Mother of EBLL child stated she does not have direct communication with the property owner. Mother of EBLL child stated she communicates with the property owner through her own boss from work. Mother of EBLL child could not remember the name of the nurse or could not find a letter she stated she received from the nurse.
- On 10/13/22, packets including the notice of violation, dust wipe samples results, environmental intervention report, a copy of NJAC 8:51 (including component list), and a list of certified lead

abatement contractors from DCA website (updated 8/9/22) were mailed by certified mail to property owner and parents of EBLL child.

- On 10/13/22 Mom of the EBLL child emailed Giselle Alfaro with an updated new phone number. Giselle Alfaro replied on 10/14/22, stating the email was received and that Giselle Alfaro had sent an email to a colleague about relocation funding and will contact her when more information is available.
- On 10/13/22, Inspector Giselle Alfaro emailed colleague at the Central NJ Lead & Healthy Homes Coalition, inquiring about funding resources for lead abatement relocation. Matthew replied on 10/18/22, providing information to rental and/or lead assistance at DCA listed here: 1-888-712-5077 609-292-6054 609-777-4144 Email: NJLeadOut@njshares.org.
- On 10/14/22, AmeriGroup Lead Case Nurse Manager Liz Wescoff left a voicemail for Giselle Alfaro indicating she had a lengthy conversation with the mother of EBLL child regarding education about lead. Lis Wescoff requested the date of the notice of violation for the case. Giselle Alfaro returned the call on 10/14/22 and left a voicemail indicating the date of the NOV.
- On 10/17/22, Inspector Giselle Alfaro provided the Construction Official the memo to Construction Official, environmental report, notice of violation, and list of DCA contractors in person.
- On 10/17/22, Inspector Giselle Alfaro e-mailed Siobhan Pappas, NJDOH, inquiring about funding resources for a lead abatement relocation for a family. Pappas provided a reference in DCA for Leo Lee at DCA Xin.li@dca.nj.gov on 10/17/22.
- On 10/17/22 Giselle Alfaro returned the XRF machine to the Plainfield Health Department.
- On 10/18/22 Inspector Giselle Alfaro mailed out a revised copy of environmental report to the property owner and the EBL child's family by certified mail. A copy was provided to the Construction Official in person on 10/18/22.
- On 10/24/22, Inspector Giselle Alfaro received an email that parent of EBL child mother sent on 10/21/22 stating she had not received the notice of violation packet in the mail yet. Giselle Alfaro responded to the email on 10/24/22 stating a hard copy would be dropped off at her home and included a soft copy of the NOV, environmental report, revised environmental report, dust wipe samples, and the sketch of the interior of the home.
- On 11/18/22 Inspector Giselle Alfaro contacted mother of EBL child to ask about the process of the abatement as the property owner has not reached out to this department. Mother of EBL child stated she is applying for financial assistance through PROCEED for the abatement as a tenant and that the person from PROCEED said to contact him with any questions.
- On 11/21/22 this department received a scope of work by email from AAA Lead Professionals LLC which was sent by email on 11/20/22 to inspector Giselle Alfaro.
- On 11/28/22, this department received the NOV packet mailed to the owner in the mail with a label stating, "return to sender, unclaimed, unable to forward."

- On 11/29/22, Inspector Giselle Alfaro received a second scope of work for abatement by email from Pow-R-Save.
- On 11/29/22, Inspector Giselle Alfaro spoke with Leonard Ferrisi, Lead Hazard Reduction Program Coordinator, to confirm which contractor was chosen for the job as this department received two different scopes of work for the property. Mr. Ferrisi confirmed that Pow-R-Save received the bid for the contract. Mr. Ferrisi also stated that an application was made for funding assistance from HUD as a tenant on behalf of the tenant for this abatement.

Additional contact information for the property owner was found on the internet as the mother of the EBLL child stated she does not have direct contact with the property owner, which is a corporation.

- On 12/1/22 the contractor emailed Inspector Giselle Alfaro an amendment to the scope of work regarding windows in the child bedroom.
- On 12/2/22 the scope of work submitted to this department on 11/28/22 was reviewed and not approved on 12/2/22.
- On 12/6/22 Inspector Giselle Alfaro phone conferenced with Sharon Hende for POW-R-SAVE regarding revisions to the 1st draft scope of work.
- On 12/6/22 a second draft of the scope of work was emailed to Giselle Alfaro and was not approved. An e-mail providing feedback for the 2nd draft scope of work to the contractor was sent.
- On 12/12/22 in the morning, a third draft of the scope of work was emailed to Giselle Alfaro and was not approved. Feedback was provided to the contractor by e-mail on 12/12/22 in the afternoon.
- On 12/12/22 in the afternoon, a fourth draft of the scope of work was emailed to Giselle Alfaro on 12/12/22 in the afternoon which was approved. An Acceptance of Scope of Work Letter was emailed to the mother of the EBLL child (tenant), the contractor, and Leonard Ferrisi.
- On 12/12/22 the mother of the EBLL child returned the scope of work acceptance with her signature. This copy was emailed to Sharon Hende for her signature.
- On 12/20/22 the contractor provided the Building Dept. Permit for Lead Abatement for 320 North Ave Fanwood by e-mail to Inspector Giselle Alfaro. A copy of the 10-Day NJDCA Notice was also requested from the contractor.
- On 12/21/22, the contractor provided the NJDCA 10-Day notification to Giselle Alfaro by e-mail.
- On 12/29/22, Inspector Giselle Alfaro received a voicemail from Lis Wescoff, Lead Nurse Case Manager for Amerigroup requesting a status update for this case. She requested the date of the notice of violation and any abatement status.

- On 12/30/22, Inspector Giselle Alfaro returned a voicemail left by Liz Wescoff, Lead Nurse Case Manager for Amerigroup who was calling for a status update on this case. She requested the date of the notice of violation and abatement status. Giselle Alfaro left a message on Ms. Wescoff's secure voicemail stating the date of the notice of violation was October 13, 2022, and the abatement is scheduled to start on 1/3/22.
- On 12/30/22 GA contacted the Fanwood Building Dept. to confirm the issue date of the permit, to which the admin asst. said they issued it on 12/27/22. The contractor sent the building department permit on 12/20/22 to GA. An email was sent to the construction official and the admin asst to straighten out the inconsistency.
- On 12/30/22 Giselle Alfaro emailed Mariela Serrano at 12:15pm inquiring about where they will stay during the abatement as the health department has to check it for lead hazards. Giselle Alfaro also left a voicemail requesting a call back as the health department needs to check for lead hazards where she plans to stay during the abatement.
- On 12/30/22, Inspector Giselle Alfaro contacted mother of EBLL child to inquire about the relocation choice as she had not informed the health department. Mother stated she made reservations at a hotel. Giselle got the address from mother and contacted the building department for the municipality of North Plainfield to inquire about the year the hotel was built. Without being prompted to do so, mother of EBLL child contacted the hotel herself to see if she could get the information. During her conversation with the hotel management, her reservation was cancelled. She later informed Giselle about making arrangements to stay in North Plainfield with her mother. The property was built before 1978 and it was explained to mother that the local health department of that jurisdiction would have to conduct a lead hazard assessment of the property. Giselle left a voicemail with the Somerset Health Department indicating that the Westfield Health Dept. has a lead case that is going to temporarily relocate to North Plainfield and a Lead Hazard Assessment will be required for the property the family is relocating to.
- On 12/31/22, Inspector Giselle Alfaro sent an e-mail to the contractor and mother of EBLL child indicating the work must be delayed due to the health department being required to inspect the relocation property.
- On 12/31/22, the contractor, property owner. And PROCEED case manager responded by e-mail expressing concern and urgency regarding the delay. It was explained to all parties that the health department of the municipality where the relocation property is must have a limited hazard assessment completed if the property was built before 1978.
- On 1/1/22 Giselle Alfaro conferenced with Helen Mendez and Megan Avallone to discuss if anything else could be done to assist mom in this case. Giselle Alfaro was to reach out to PROCEED to see if there is any other assistance, they could offer the family. The case manager stated they could only assist mom by calling the hotels she is willing to stay at. The contractor, Sharon Hende, stated she will amend her NJDCA 10-Day notification to reflect the start date is pending the family finds relocation. Mother of EBLL child was informed of all actions being taken.

- On 1/1/22, Mother of EBLL child called Giselle Alfaro to inform of an alternate location to stay in, 415-19 Randolph Rd. Plainfield NJ. The tax records report the property was built in 1951. Mother of EBLL child also provided details by email to Giselle Alfaro. Mother of EBLL child was informed that the local health department for Plainfield would be responsible for conducting the lead hazard assessment. Giselle stated she would reach out personally on Tuesday, January 3, 2022, when the health department is open.
- On 1/3/22 Giselle Alfaro reached out to the Plainfield Health Department regarding the lead hazard assessment. They are willing to go at 1pm to check the property. Mother of EBLL child was contacted and Giselle Alfaro left a voicemail indicating what the Plainfield Health Department stated. Giselle Alfaro then called father of EBLL child and spoke with him indicating what the Plainfield Health Department said about the 1pm appointment availability for the limited hazard assessment. Mother of EBLL child contacted Giselle Alfaro by phone to state she is waiting to hear back from the property owner if anyone is available to be there at 1pm.
- On 1/3/23 a lead hazard assessment was performed by the Plainfield Health Department and Inspector Giselle Alfaro from the Westfield Regional Health Department was also present. No lead hazards were found. Mother of EBLL child was informed verbally by phone as well as the contractor. An e-mail was sent to mother of EBLL child, the contractor, and PROCEED case manager informing them all in writing.
- On 1/3/23, Inspector Giselle Alfaro received the amended NJDCA 10-day notification from Sharon Hendee.
- On 1/4/22, Inspectors Giselle Alfaro, Beau Preston and Christie Calmon went to the property to check the setup for abatement with the supervisor onsite, Robert Owens.
- On 1/5/22, Inspectors Giselle Alfaro, Beau Preston, and Christie Calmon conferenced with Siobhan Pappas, NJDOH Childhood Lead Program, regarding the condition of deteriorating paint on the exterior porch. Ms. Pappas recommended telling the property owner to follow RRP stabilization in order to prevent any lead dust being tracked into the house. Mother of EBLL child was contacted by phone to explain that the lead law indicates when there is lead inside the home, the exterior of the property does not have to be checked. However, due to the condition of deteriorating paint, it could be possible to tread lead dust into the home that can spike the child's level. Mother of EBLL child was contacted by phone on 1/5/22 and made her aware of the recommendation made by Siobhan Pappas regarding RRP stabilization for the exterior of the porch. Giselle Alfaro also made mother aware that a window appeared to not be tested as it was not on the report or sketch, and it needed to be checked with the XRF machine.
- On 1/5/23, Giselle Alfaro picked up the XRF machine from Plainfield and went to test a window on the 2nd floor hallway of the property to be abated that was not noted on the report or sketch. The apron, sill, casing, and sash were negative. The results were reported to mother of EBLL child immediately after checking the property by phone.
- On 1/10/23, Sharon Hendee emailed Giselle Alfaro requesting an inspector be onsite for the bare wood inspection on 1/11/23 at 11am. Giselle replied stating the email was received.

- On 1/10/23, Sharon Hendee CC'd inspector Giselle Alfaro on an email to Stuart Casciano requesting the clearance wipes to be done on 1/17/23.
- On 1/11/23, Sharon provided a revised NJDCA 10-Day notification with a completion date of 1-17-23 for scope of work.
- On 1/11/23, Inspectors Helen Mendez and Beau Preston checked the components that were required to be stripped to bare wood were done accordingly. Multiple components such as door jambs, casings, and windowsills were not stripped entirely to bare wood as required. The contractor stated he would work on all noted components and get them stripped correctly. A follow up check would be conducted.
- On 1/12/23, Inspector Beau Preston contacted the site supervisor, Robert Owens, to check if they would be ready for their follow-up inspection from the previous day. It was reviewed to leave the doors off the hinges so they can be checked on the top and bottom. The supervisor indicated that none of the bottoms of the doors had any paint but he would leave the remaining doors off the hinges so the tops could be checked. It was also discussed that both faces of the door needed to be sanded to bare wood. The supervisor had only sanded the sides that contacted the door jamb as that was an impact/friction surface. It was discussed that the other face of the door would still be considered a mouth-able surface and must also be scraped to the bare wood. The supervisor requested that the inspectors come out between 9am-10am the following morning.
- On 1/13/23, Contractor Sharon Hendee from POW-R-SAVE sent an email to Health Officer Megan Avallone stating that Inspector Beau Preston is asking the contractor to do additional unnecessary work that was not on the scope in respect to "strip to bare wood the non-friction/impact side of door jambs." Inspectors Helen Mendez, Giselle Alfaro and Beau Preston contacted Siobhan Pappas, NJDOH Childhood Lead Program, to inquire about requiring the mouth-able surface of the door being stripped to bare wood and she stated that the health department can enforce that. Health Officer Megan Avallone, reached out to Sharon Hendee by phone and conference in Helen Mendez and Giselle Alfaro where it was discovered that there was a misunderstanding as the health department was referring to the door, but the site supervisor understood the door jamb and the contractor agreed that all parts of the door that are a mouth-able surface must be scraped to bare wood.
- On 1/13/23, Inspectors Helen Mendez and Giselle Alfaro conducted a site visit at approximately 1 pm to inspect the bare wood of the surfaces discussed previously. Most surfaces still had a small amount of paint which was removed onsite during the inspection. The site supervisor confirmed that the clearance wipes were to be done on Tuesday, January 17, 2023, at 11 am.
- On 1/17, 23, Inspector Giselle Alfaro contacted the site supervisor Mr. Robert Owens by phone to confirm when they would be ready for a visual inspection. Mr. Owens stated the time was pushed to 1pm on January 17, 2023, and they would be ready for a visual inspection between 11am-12pm.

- On 1/17/23, Inspector Giselle Alfaro conducted a visual inspection between 11:30am-12:00pm of the components which were to be abated. All components requiring abatement were observed to be abated. An email was sent to the contractor and funding manager at 12:24pm to ensure the health department received the analysis of clearance dust wipes prior to informing the family they can return to the home.
- On 1/17/23 Clearance samples were taken by Mandell Lead Inspectors Inc.
- On 1/18/23 Analysis of clearance samples were received by e-mail at 4:47pm. Giselle Alfaro read the results and communicated to the mother of EBLL child that they are cleared to return to the home as the wipe sample analysis passed clearance testing.
- On 1/20/23, a letter of abatement clearance was emailed and mailed by USPS to the mother of EBLL child. The Fanwood Construction Official, the Fanwood Construction Official Technical Assistant, POW-R-SAVE (contractor), and PROCEED (abatement funding manager) were CC'd on the email.
- On 1/24/23, a certificate of clearance was emailed to Giselle Alfaro from the Fanwood building department.
- On 1/24/23, Giselle Alfaro emailed the certificate of clearance to Leonard Ferrisi and the property owner, Mariela Juarez. Giselle Alfaro reached out to Plainfield Health Department for a report confirming the relocation property during abatement was lead safe.

CORRESPONDENCE

The Board received a resignation letter from Member, Thomas Kranz.

OLD BUSINESS

The 2023 Meeting Date were re-circulated to members.

REVIEW/APPROVAL WESTFIELD BUDGET AND CONTRACT

Ms. Avallone discussed in great detail the Budget for the shared health services with Westfield. In 2022 the total cost was \$49,597. In 2023 the total will be \$51,085. This represents a 3% increase. Ms. Avallone pointed out that this covers increases to salaries and wages, and increased cost in operating expenses.

On a motion by Mr. Lewis, seconded by Ms. McGriff the budget was adopted on the following roll call vote:

AYES

Ms. Regina Brown

Dr. John Hanna

Mr. Robert Laumbach

Mr. Michael Lewis

NAYS

ABSTENSTIONS

Ms. Margaret Lewis
 Ms. Tanisha McGriff
 Mr. John Othcy
 Ms. Jan Siegal
 Ms. Kathleen Thomas

None

None

The 2023 Shared Service Contract was discussed by the Board. Ms. Avallone stated that the three year contract allows for a 3% increase in years 2024 and 2025.

Attorney Russell Huegel commented that he reviewed the contract and inserted State Statute Title 26 for reference.

Ms. Avallone stated that since there was a change to the contract by adding Title 26, Westfield will have to re – review.

On a motion by Mr. Lewis, seconded by Ms. Lewis, the contract was accepted by members present notwithstanding further comments from the Westfield attorney.

The Secretary will submit the contract for council approval.

NEW BUSINESS

The Secretary submitted the 2022 Annual report.

2022 YEAR END REPORT - RECAP BY MONTH

	MARR	CC	CC	DM PT	FOOD	FOOD	FOOD	MLK	SEPTIC	TEMP	3 DAY	MOBILE
	LIC	MARR	DEATH	CIV UN	LIC	LIC	LIC	LIC	ABANDON	LIC	EVENT	LIC
	\$28	\$10	\$10	\$10	\$100	\$85	\$300	\$5	\$100	\$50	\$125	\$100
JAN		5		2								
FEB		1	6									
MAR	1	1			6	9	1	5				
APR	3	2				6	1			3		10
MAY	3	6						1		7	1	
JUN	2								1	11		
JUL		2								1		
AUG		3								5		
SEP		2							1	4		
OCT		2							1			
NOV			10									
DEC												
	9	24	16	2	6	15	2	6	3	31	1	10
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
	252.00	240.00	160.00	20.00	600.00	1,275.00	600.00	30.00	300.00	1,550.00	125.00	1,000.00

	COM KITCHEN \$85	COND FINE \$100	COND FINE \$250	ICE CREAM \$100
JAN		1		
FEB				1
MAR		1		
APR				
MAY	1		1	
JUN				
JUL		1		
AUG		1		
SEP				
OCT		1	1	
NOV				
DEC				
	1	5	2	1
	\$	\$	\$	\$
	85.00	500.00	500.00	100.00

2023 MEMBER LIST

2023 BOARD OF HEALTH MEMBER ROSTER

NAME/ADDRESS	TERM EXPIRES	PHONE NUMBER	EMAIL
Regina Brown 18 Washington Avenue	12/31/2023	908-654-5464	reginab13@verizon.net
John Hanna, Vice President 15 Cottage Way	12/31/2024	908-222-6909	jhannamd@comcast.net
Robert Laumbach, Alt # 2 195 Midway Avenue	12/31/2023	908-436-8411	rlaumbach@gmail.com
Margaret Lewis, President 41 Beech Avenue	12/31/2026	908-889-2211	marg_lewis@hotmail.com
Michael Lewis 41 Beech Avenue	12/31/2023	908-889-2211	michael_lewis88@hotmail.com

Tanisha McGriff 7 Gere Place	12/31/2025	908-229-2780	tanisham1103@gmail.com
John Otchy, Alt #1 151 Westfield Road	12/31/2023	973-868-5965	octhyjc@gmail.com
Jan Siegal 211 Coriell Avenue	12/31/2024	908-477-4818	janpal327@gmail.com
Kathleen Thomas 65 Daniel Place	12/31/2024	908-233-2799	gadolamma@icloud.com
Colleen M. Huehn, Secretary 75 N Martine Avenue		908-322-8236	chuehn@fanwoodnj.org
Gina Berry, Council Liaison		973-592-4435	gberry@fanwoodnj.org
Megan Avallone, Health Officer		908-789-4070 Ext 4073	
Bridget Colendenski, Public Health Nurse		908-789-4070 Ext 4072	
Christie Calmon, REHS		908-789-4070 Ext 4078	

In 2022 the M&C requested that the Board of Health review their current fee schedule. Ms. Avallone provided information on fees charged by three other municipalities. The information was distributed to board members for their review. Comments and suggestions will be entertained at the next meeting of the board.

MEETING OPEN TO THE PUBLIC

No one present

There being no further business to come before the board, Ms. Lewis requested a motion to adjourn.

On a motion by Ms. Thomas, seconded by Ms. McGriff, the meeting adjourned at 8:45PM

Respectfully submitted,

Colleen M. Huehn

Colleen M. Huehn
Secretary