

NOTICE TO BIDDERS

Sealed bid proposals will be received by the Borough of Fanwood, in the Fanwood Carriage House, 75 North Martine Avenue, Fanwood, New Jersey 07023, on **Tuesday, February 28, 2023 at 10:30 a.m.** prevailing time, and then publicly opened and read aloud for the following project:

“Roof Restoration at the Fanwood Carriage House (Patricia M. Kuran Cultural Arts Center)”

The principal items of the work of the project include: Replacement of the existing wood shingle roof, repair of exterior trim, surface preparation and painting, construction of interior partitions, roof framing upgrades, rebuilding the chimney, and adjustments to the existing mechanical and fire suppression systems and insulation, and other Work indicated in the Contract Documents.

Specifications and bid forms will available to all bidders who request them after Thursday, February 2, 2023 by the Borough Engineer. Bidders will be furnished with a copy of the Contract Documents available in the following formats:

1. Digital PDF format for no charge. Email Antonios Panagopoulos for an emailed copy – apanagopoulos@fanwoodnj.org
2. Hard copy of project specifications to be issued upon proper notice and payment of a non-refundable charge of Seventy-Five Dollars (\$ 75) *payable to* “The Borough of Fanwood” to defray the cost thereof & pick up at 75 North Martine Avenue, Fanwood, NJ. Should a hard copy be needed, please request a copy prior to picking up so that it may be printed.

The contractual obligation of the Borough of Fanwood under this Contract for these items is contingent upon the availability of appropriated funds from which payment for this Contract can be made.

Prices quoted must be net and exclusive of all Federal, State and Local Sales and Excise Taxes. Bids may be submitted in person or by mail prior to the bid opening, addressed to the Office of the Borough Clerk. The Borough assumes no responsibility for loss or non-delivery of any bid sent to it prior to the Bid opening.

Each bid must be enclosed in a sealed envelope with the name of the bidder thereon and endorsed, **“Roof Restoration at the Fanwood Carriage House (Patricia M. Kuran Cultural Arts Center), in the Borough of Fanwood”** and must be accompanied by the following: a certified check, cashier's check, or Bid Bond (Schedule B), drawn to the order of the Borough of Fanwood for ten percent (10%) of the amount bid, or \$20,000, whichever is less; a Consent of Surety; a Corporation or Partnership Statement; a Non-Collusion Affidavit; a Statement of Responsibility; and the Disclose of Investment Activities in Iran. Any award or awards may be made at a later or subsequent time or meeting of the Borough Council. All required schedules, that is Schedule A, B, C, D, E, F, G, and I, are required to be submitted on the forms attached to the bid documents. No other forms will be accepted.

The successful bidder shall comply with all applicable provisions of the Prevailing Wage Act, as determined by the New Jersey Department of Labor. All contractors, their subcontractors, and material suppliers shall comply with all applicable provisions of the Public Works Contractor Registration Act, pursuant to Public Law 1999 Chapter 238 and the Contractor Business Registration Program, pursuant to Public Law 2004 Chapter 57. Evidence of satisfactory registrations shall be submitted at the time of the bid. All bids submitted shall contain a copy of the bidder's New Jersey Business Registration Certificate and a copy of the bidder's Certificate of Employee Information Report.

The successful bidder shall furnish and deliver to the Borough of Fanwood a performance and payment bond in the amount of 100 percent of the accepted bid amount as security for the faithful performance of the Contract. Additionally, the successful bidder shall furnish policies or Certificates of Insurance required by the Contract. In default thereof, said checks and/or bid bond and the amount represented thereby shall be forfeited to the Borough of Fanwood as liquidated damages, not as a penalty.

Proposals submitted by Bidders and/or Bidder's Insurance Company(ies) not chartered in the State of New Jersey, must be accompanied by proper certificate(s) from the Secretary of State, indicating that such Bidders, Bidder's Insurance Company(ies), and/or Surety Company(ies) is (are) authorized to do business in the State of New Jersey. The Borough of Fanwood reserves the right to reject any or all bids, to waive any informalities or to accept a bid, which in its judgment best serves the interest of the Borough. No bids may be withdrawn for a period of sixty-days (60) after the date and time set for the opening of bids.

"BIDDERS ARE REQUIRED TO COMPLY WITH THE REQUIREMENTS OF N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27). A complete statement as to these requirements is included in the specifications."

By Order of the Borough Clerk