**BOROUGH OF FANWOOD**

**BOARD OF HEALTH**

**SPECIAL MEETING**

**SEPTEMBER 12, 2022**

A Special Meeting of the Board of Health was called to order at 7:05 PM by President Margaret Lewis via Zoom.

Ms. Lewis presided and stated: “I hereby announce and request that same be included in the minutes of this meeting, that notice of the time, place and date of the meeting has been prominently posted on the bulletin board at Borough Hall, mailed to The Hawk (formerly The Times) posted on the official website of the Borough of Fanwood, filed with the Borough Clerk and mailed to any person requesting same in accordance with the Open Public Meetings Act.”

**ROLL CALL**

Present: Ms. Regina Brown, Dr. John Hanna, Mr. Tom Kranz, Ms Margaret Lewis, Mr. Michael Lewis, Ms. Jan Siegal, Mr. John Otchy, Ms Tanisha McGriff. Ms. Kathleen Thomas arrived later.

Also Present: Ms. Colleen Huehn, Attorney Russell Huegel, Ms. Megan Avallone

Absent: Councilwoman Francine Glaser

**BOROUGH OF FANWOOD**

**BOARD OF HEALTH**

**UNION COUNTY, NEW JERSEY**

**RESOLUTION 2022-08-02**

**RESOLUTION AUTHORIZING AN EXECUTIVE CLOSED SESSION**

 **WHEREAS,**  the Open Public Meetings Act NJSA 10:4-7, et seq., commonly known as the “Sunshine Law” requires that Board Of Health meetings be open to the public except for the discussion of certain subjects, and

 **WHEREAS,** the “Sunshine Law” requires that a closed session be authorized by resolution.

 **NOW, THEREFORE BE IT RESOLVED,**  by the Board of Health of the Borough of Fanwood County of Union, State of New Jersey that the following portion of this meeting shall be closed to the public and the meeting shall be resumed at the end of the closed session.

 **BE IT FURTHER RESOLVED** that the subject to be discussed and the time of public release of the minutes of the closed session are indicated below:

**SUBJECT MATTER**

Matters falling within the attorney client privilege

Sanitary Code Violations

**TIME WHEN THE CIRCUMSTANCES UNDER WHICH THE SUBJECT MATTER CAN BE DISCLOSED:**

Upon authorization by the Borough Attorney as required by law.

On a motion by Mr. Kranz, seconded by Mr. Lewis the meeting was moved into Executive Session.

On a motion by Mr. Lewis, seconded by Mr. Kranz, the meeting returned to the normal order of business.

On a motion by Mr. Lewis, seconded by Mr. Kranz, Ordinance 2022-09-02 was introduced.

“**AN ORDINANCE AMENDING CHAPTER 354, SANITARY REGULATIONS, ARTICLE V, FOOD AND DRINK, SECTION 354-13C, LICENSING FEES”**

After discussion It was determined that additional changes to the wording in the ordinance were warranted. The ordinance will be re – introduced at the next regular meeting.

**MEETING OPEN TO THE PUBLIC**

No one present.

There being no further business to come before the Board, President Lewis requested a motion to adjourn.

On a motion by Mr. Lewis, seconded by Ms. Brown the meeting adjourned at 8:10PM

Respectfully submitted

Colleen M. Huehn

Colleen M. Huehn, Secretary