

## NJ Firearms Purchaser Identification Card and Handgun Purchasers Permit process for Fanwood residents

The Detective Bureau of the Fanwood Police Department handles all investigations of residents applying for a New Jersey Firearms Purchaser Identification Card, Permit to Purchase a Handgun and Permits to Carry a Handgun.

### Firearms Application Procedure

- 1) Go to this [website](https://www.njportal.com/NJSP/fars). <https://www.njportal.com/NJSP/fars>
- 2) Click on the “Online Firearms Application” button on the bottom left of the page.
- 3) Enter the Fanwood Police Department ORI #: **NJ0200500**
- 4) Complete the online application.
- 5) Once your application has been reviewed and the criminal history responses are received from the state, a Fanwood Police Detective will contact you to pay the mandatory application fees. Your application will not be processed until you have paid for the Firearms ID Card and/or Handgun Permit(s). **Non-refundable payment** is required prior to the completion of the background. Payments may be made by cash, check, or money order. **Please have exact change if paying in cash.** Make checks or money orders payable to the “Borough of Fanwood”.
- 6) You will receive an email stating final approval from the automated system this will include your Firearms Purchaser Identification Card if you applied for one along with E-Permit to Purchase a Handgun letting you know it is active and ready to be used. Your permits are valid for 90 days and will automatically renew one time for an additional 90 days should you not use them

### Things To Remember

- If you have been fingerprinted before for firearm purposes, upon completion of the FARS electronic application you will have completed both firearms application and 212A requirements. You will not have to be reprinted for another background check if you properly filled out the application.
- You may receive automated email updates throughout this process please do not call the police department for an update.
- Please advise your references that the FARS system will email them the reference questionnaire. Advise them to complete the questionnaire as soon as possible to help expedite the background investigation.
- For applicants requesting a NJ Firearms Purchaser Identification Card (E-FID) that were submitted after 4/1/2021, you will be able to download and print the card from your approval email. The email will be sent from the NJ Portal upon approval of your background investigation.
- The previously issued yellow firearms purchaser identification cards are still valid and are still accepted at all NJ licensed firearms dealers and do not have to be replaced.

- Departments are no longer printing FID Cards or Purchaser Permits for applicants, and applicants will not be required to come to the police department to pick up either Firearms ID Cards or Permits to Purchase Handguns.
- Prior applicants applying for replacement of lost, stolen, damaged FID card, or for a change of address, change of name, or change of sex are not required to submit any payment. These electronic firearms purchaser identification cards (E-FID) are issued at no cost to the applicant. If the application also includes permit(s) to purchase handguns (E-PERMITs), then payment for the permit(s) must be submitted prior to the application being processed.
- The ONLY reason you may have to appear at the Fanwood Police Department is to pay a processing fee or speak to a Detective regarding case specific issues in regards to your background.
- Please be sure that you have verified the phone numbers and email addresses for yourself and your references when you review your application before final submittal. If you need any assistance, please email Detective Sergeant Ugone at [pugone@fanwoodnj.org](mailto:pugone@fanwoodnj.org).

## **WARNING**

The falsification of any information on any application or related document is a crime of the third degree.

N.J.S.A. 2C:39-10.c Any person who gives or causes to be given any false information, or signs a fictitious name or address, in applying for a firearms purchaser identification card, a permit to purchase a handgun, a permit to carry a handgun, a permit to possess a machine gun, a permit to possess an assault firearm, or in completing the certificate or any other instrument required by law in purchasing or otherwise acquiring delivery of any rifle, shotgun, handgun, machine gun, or assault firearm or any other firearm, is guilty of a crime of the third degree.