

**BOROUGH OF FANWOOD  
BOARD OF HEALTH  
REGULAR MEETING  
MAY 5, 2022**

The Regular Meeting of the Board of Health was called to order at 7:05 PM by Vice President John Hanna via Zoom.

Dr Hanna presided and stated: "I hereby announce and request that same be included in the minutes of this meeting, that notice of the time, place and date of the meeting has been prominently posted on the bulletin board at Borough Hall, mailed to The Hawk (formerly The Times) The Star Ledger, Alternate Press , the Patch and Courier News, filed with the Borough Clerk and mailed to any person requesting same in accordance with the Open Public Meetings Act."

**ROLL CALL**

Present: Ms. Regina Brown, Dr. John Hanna, Mr. Tom Kranz, Ms. Kathleen Thomas. Ms. Jan Siegal and Mr. John Otchy arrived later

Absent: Ms. Margaret Lewis, Mr. Michael Lewis, Ms. Tanisha McGriff, Councilwoman Francine Glaser

Also Present: Ms. Colleen Huehn, Ms. Megan Avallone, Mr. Jesse Powell, Ms. Bridgette Colendenski

**APPROVAL OF MINUTES**

On a motion by Mr. Kranz, seconded by Ms. Thomas, the minutes of the March 3, 2022 meeting, having been distributed to all members, were approved as written.

**FINANCIAL REPORT**

The Secretary submitted the following financial reports.

Month of March

Receipts.....	\$1,828.00
Receipts as of 3/31/22.....	\$2,168.00
Disbursements	
Salary.....	\$1,016.50
1 <sup>st</sup> Quarter Contract payment – Westfield.....	\$12,399.25

Month of April.

Receipts.....	\$2,064.00
Receipts as of 4/30/22.....	\$4,232.00

Disbursements  
Salary..... \$1,016.50

**VITAL STATISTICS**

Ms. Brown read the following into record:

March

Births in town.....None  
Marriages in town.....None  
Deaths in town – Fanwood residents.....None  
Births our of town – Fanwood residents..... Seven  
Marriages out of town – Fanwood residents..... None  
Deaths out of town – Fanwood residents.....Two  
Total births to Fanwood residents as of 3/31/22 - Twenty Three

April

Births in town.....None  
Marriages in town.....One  
Deaths in town – Fanwood residents.....Four  
Births our of town – Fanwood residents..... Seven  
Marriages out of town – Fanwood residents..... Two  
Deaths out of town – Fanwood residents.....None  
Total births to Fanwood residents as of 4/30/22 - Thirty

**CHILD HEALTH/NURSING**

March

**Fanwood Board of Health**  
**March 2022**

**AUDITS-** An audit was conducted on the Wonder Years Academy in Fanwood on 3/22/22. 91 records were reviewed regarding immunization compliance. This audit revealed 22 children were improperly vaccinated reflecting a compliance rate of 76%. There were no religious exemptions. Discussion with preschool management was done regarding benefits of all children needing to be vaccinated as well as exclusion

practices. A re-audit will be conducted in April. Results of this re-audit will be forwarded to NJ State Vaccine Preventable Disease Program for follow-up investigation.

An audit was conducted on the First Children Learning Services School in Fanwood on 3/15/22. 98 records were reviewed regarding immunization compliance. This audit revealed 4 children were improperly vaccinated reflecting a compliance rate of 83%. There were 4 religious' exemptions. Discussion with preschool management was done regarding benefits of all children needing to be vaccinated as well as exclusion practices. A re-audit will be conducted in April. Results of this re-audit will be forwarded to NJ State Vaccine Preventable Disease Program for follow-up investigation.

An audit was conducted on the Lightbridge Academy in Fanwood on 3/11/22. 180 records were reviewed regarding immunization compliance. This audit revealed 30 children were improperly vaccinated reflecting a compliance rate of 83%. There were 4 religious' exemptions. Discussion with preschool management was done regarding benefits of all children needing to be vaccinated as well as exclusion practices. A re-audit will be conducted in April. Results of this re-audit will be forwarded to NJ State Vaccine Preventable Disease Program for follow-up investigation.

**SCHOOL GUIDANCE** – Provided immunization & covid quarantine guidance to the following day cares, preschools & schools.

- First Children School
- The Goddard School
- The Wonder Years Academy
- Westminster Preschool
- Lightbridge Academy

#### **COVID VACCINATION CLINICS-**

- Friday, 3/4 – Westfield Board of Health Office Pop up – 4 vaccinations provided.
- Wednesday, 3/9 – Home Visits – 3 vaccinations provided.
- Friday, 3/11 – Westfield Board of Health Office Pop up – 6 vaccinations provided.
- Friday, 3/18 – Home Visits - 4 vaccinations provided.
- Friday, 3/18 – Jefferson School - Summit - 41 vaccinations provided.

- Friday, 3/25 - Westfield Board of Health Office Pop up – 8 vaccinations provided.

April

**Fanwood Board of Health**  
**April 2022**

**AUDITS-** An audit was conducted on the Wonder Years Academy in Fanwood on 3/22/22. 91 records were reviewed regarding immunization compliance. This audit revealed 22 children were improperly vaccinated reflecting a compliance rate of 76%. There were no religious exemptions. Discussion with preschool management was done regarding benefits of all children needing to be vaccinated as well as exclusion practices. A re-audit conducted on 4/1/22 now shows all children to be properly vaccinated reflecting a 100% compliance rate. Results of this re-audit will be forwarded to NJ State Vaccine Preventable Disease Program for follow-up investigation.

An audit was conducted on the First Children Learning Services School in Fanwood on 3/15/22. 98 records were reviewed regarding immunization compliance. This audit revealed 4 children were improperly vaccinated reflecting a compliance rate of 83%. There were 4 religious' exemptions. Discussion with preschool management was done regarding benefits of all children needing to be vaccinated as well as exclusion practices. A re-audit conducted on 4/14/22 now shows 1 child to be improperly vaccinated reflecting a 95% compliance rate. Results of this re-audit will be forwarded to NJ State Vaccine Preventable Disease Program for follow-up

An audit was conducted on the Lightbridge Academy in Fanwood on 3/11/22. 180 records were reviewed regarding immunization compliance. This audit revealed 30 children were improperly vaccinated reflecting a compliance rate of 83%. There were 4 religious' exemptions. Discussion with preschool management was done regarding benefits of all children needing to be vaccinated as well as exclusion practices. A re-audit conducted on 3/14/22 now shows 2 children to be improperly vaccinated reflecting a 99% compliance rate. Results of this re-audit will be forwarded to NJ State Vaccine Preventable Disease Program for follow-up investigation.

**SCHOOL GUIDANCE** – Provided immunization & covid quarantine guidance to the following day cares, preschools & schools.

- First Children School
- The Goddard School
- The Wonder Years Academy
- Westminster Preschool
- Lightbridge Academy

### **COVID VACCINATION CLINICS-**

The following covid vaccination clinics were held for the months of March & April:

- Tuesday, 3/1 – Office Visit – 1 vaccination provided
- Friday, 3/4 – Westfield Office Pop Up – 4 vaccinations provided.
- Wednesday, 3/9 - Home Visits – 3 vaccinations provided.
- Friday, 3/11 – Westfield Office Pop Up – 6 vaccinations provided.
- Friday, 3/18 – Home Visits - 4 vaccinations provided.
- Friday, 3/18 – Jefferson Elementary School - Summit – 41 vaccinations provided.
- Friday, 3/25 – Westfield Office Pop Up – 8 vaccinations provided.
- Thursday, 3/31 – Westfield Office Visits – 4 vaccinations provided.
- Friday, 4/1 – Westfield Town Hall – 38 vaccinations provided.
- Friday, 4/8 – Jefferson Elementary – Summit - 33 vaccinations provided .
- Friday, 4/8 – Westfield Office Pop Up – 1 vaccination provided.
- Wednesday, 4/13 – Home Visits – 7 vaccinations provided.
- Wednesday, 4/13 – New Providence Pop Up Clinic – 34 vaccinations provided.
- Friday, 4/22 – Westfield Office Pop Up – 7 vaccinations provided.
- Tuesday, 4/26 – Westfield Senior Housing Bldg 1 – 83 vaccinations provided.
- Tuesday, 4/26 – Westfield Senior Housing Bldg 2 – 61 vaccinations provided.
- Wednesday, 4/27 – Home Visits – 5 vaccinations provided.
- Friday, 4/29 – Garwood Senior Housing – 45 vaccinations provided.
- Friday, 4/29 – Westfield Office Pop Up – 8 vaccinations provided.

### **HEALTH OFFICER REPORT**

Ms. Avallone spoke about uptick in COVID cases among children. Stated that clinics are still being held, walk ins and home visits available for anyone looking for vaccinations.

State at a moderate risk right now. New BA2 variants seem to be more transmissible.

### **INSPECTIONS/COMPLAINTS**

### Fanwood Food Establishment Inspections March 2022

<u>Trade Name</u>	<u>Activity Type</u>	<u>Inspection Date</u>	<u>Evaluation</u>
Railside Cafe	Initial Inspection	March 8, 2022	Satisfactory
Norman's Hallmark	Initial Inspection	March 9, 2022	Satisfactory
Fanwood Liquors	Initial Inspection	March 14, 2022	Satisfactory
The Goddard School	Initial Inspection	March 18, 2022	Satisfactory

### Fanwood Municipal Court Fines 2022

Month	Defendant	Fine Amount	Court Costs
-	-	-	-
<b>Year-To-Date</b>		-	-

### March 2022 Complaints

Case #	Location	Status	Complaint Results
10F-21	13 Cottage Way	Pending	The complainant reports that there is garbage with food waste at this address that is being torn open and spread around the neighborhood...This is a repeat violation. Upon inspection, a torn open garbage bag with food waste was observed on the front porch. A summons has been issued. Defendant has not shown up to previous court dates and court states that they cannot issue a bench warrant. Court case pending.
2F-22	157 North Avenue	Closed	Complainant observed mice in his apartment. This department received a complaint that the complainant's address has mice. This department went to the complainant's property on the day scheduled to meet, and no one was at home. A door tag with the health

			<p>inspector's contact information to contact the health department was left on the front door of the complainant. This department attempted to contact the complainant by telephone. After not hearing back from the complainant for weeks, this case will be closed out for not being to investigate the complaint. No further action to be taken at this time.</p>
3F-22	42 Portland Avenue	Closed	<p>Neighbor of complainant has cats that are not licensed and cats roam on complainant's property. This department went to meet with the property owner regarding a cat complaint. The male property owner said that they did move there within the last year from a different municipality and may not have licensed their cats with the Borough of Fanwood. The male owner says that he and his wife do let their two cats out to roam the neighborhood and return to the residence. The male owner claims that he will put up a fence in the future to attempt to deter the cats from going onto other neighbors' properties. The defendants have now licensed their cats with the Borough of Fanwood. The complainant was told that the health department does not have any way to stop the defendants from letting their cats roam outside. No further action to be taken.</p>
4F-22	59 First Street	Pending	<p>Property owner leaves dog food out continuously, which may attract vermin. This department went to investigate the complaint. Two dog food pails were observed in the defendant's driveway. A notice of violation letter was mailed out to the defendant to not keep dog food out. Case pending.</p>

**Other Activities**

**COVID-19 VACCINATION CLINICS**

3/4/22	4-6PM	Westfield Office Pop up	425 E. Broad Street	Pediatric #2
3/11/22	3:30 - 5:30 pm	Westfield Office Pop up	425 E. Broad St, Westfield	Pediatric #2
3/18/22	3:30--5:30PM	Jefferson Elementary School	110 Ashwood Ave, Summit	age 5 & abo
3/25/22	3:30 - 5:30 pm	Westfield Office Pop up	425 E. Broad Street	Pediatric #2

-Jesse Powell attended the webinar “Environmental Cleaning and Disinfection” on March 15, 2022.

-Jesse Powell attended the webinar “Source Control” on March 22, 2022.

**April**

**Fanwood Food Establishment Inspections April 2022**

<b><u>Trade Name</u></b>	<b><u>Activity Type</u></b>	<b><u>Inspection Date</u></b>	<b><u>Evaluation</u></b>
Dunkin Donuts	Initial Inspection	April 11, 2022	Satisfactory
Sheelen’s Fish Company	Reinspection	April 11, 2022	Conditionally Satisfactory
Lightbridge Academy	Initial Inspection	April 12, 2022	Satisfactory
Sheelen’s Crossing	Initial Inspection	April 13, 2022	Conditionally Satisfactory
Fanwood Bagels	Initial Inspection	April 22, 2022	Satisfactory
Fabio Bistro	Initial Inspection	April 25, 2022	Satisfactory
China Moon	Initial Inspection	April 29, 2022	Satisfactory

**Fanwood Municipal Court Fines 2022**

<b>Month</b>	<b>Defendant</b>	<b>Fine Amount</b>	<b>Court Costs</b>
-	-	-	-
<b>Year-To-Date</b>		-	-



### April 2022 Complaints

Case #	Location	Status	Complaint Results
10F-21	13 Cottage Way	Pending	The complainant reports that there is garbage with food waste at this address that is being torn open and spread around the neighborhood...This is a repeat violation. Upon inspection, a torn open garbage bag with food waste was observed on the front porch. A summons has been issued. Defendant has not shown up to previous court dates and court states that they cannot issue a bench warrant. Court case pending.
4F-22	59 First Street	Pending	Property owner leaves dog food out continuously, which may attract vermin. This department went to investigate the complaint. Two dog food pails were observed in the defendant's driveway. A notice of violation letter was mailed out to the defendant to not keep dog food out. Case pending.
5F-22	125 King Street	Pending	Resident is leaving out bags of dog feces without properly disposing of them. This department received a complaint that a resident is not disposing of dog feces correctly. A letter was mailed out to the resident reminding the resident to properly dispose of the resident's pet feces. Case pending.
6F-22	49 First Street	Closed	A complaint concerning uncontained garbage in the street was received by this department. On 4/22/22, the health inspector visited the property. In the street, there were two uncontained black bags. According to the property owner, the bags contained a lot of grass clippings, and Grand Sanitation would be collecting them up on 4/25/22. A second inspection was performed and the two rubbish bags had been removed. No further action to be taken.

**Other Activities**

**COVID-19 VACCINATION CLINICS**

4/1/22	3:30 -5:30 pm	Westfield Office Popup	425 East Broad Street, Westfield	age 5 & above
4/8/22	3:30--5:30 pm	Jefferson Elementary School	110 Ashwood Ave, Summit	age 5 & above

-Jesse Powell attended the webinar “Rutgers Public Health Symposium: Takin` It to the Streets - Authentic Communication for Strengthening Trust in Public Health” on April 4, 2022.

-Jesse Powell attended the webinar “Ventilation” on April 12, 2022.

Jesse announced that he will be leaving the Town of Westfield and will be relocating to Florida. The Board members wished him well in his new endeavors.

**CORRESPONDENCE**

Letter from Mayor to Megan and her staff commending them on the extraordinary work they did during COVID

**OLD BUSINESS**

None

**NEW BUSINESS**

The Board expressed no objections to the following Planning Board Applications:

351 Midway Avenue – Patio and retaining wall

45 S Martine Avenue – Drive thru Pharmacy

**MEETING OPEN TO THE PUBLIC**

No one present.

**ADJOURMENT**

There being no further business to come before the Board, Dr. Hanna requested a motion to adjourn.

On a motion by Ms. Siegal, seconded by Mr. Kranz, the meeting adjourned at 7:32 PM

Respectfully submitted

*Colleen M. Huehn*

Colleen M. Huehn  
Secretary