

**BOROUGH OF FANWOOD
BOARD OF HEALTH
REGULAR MEETING
MARCH 3, 2022**

The Regular Meeting of the Board of Health was called to order at 7:00 PM by President Margaret Lewis via Zoom.

Ms. Lewis presided and stated: "I hereby announce and request that same be included in the minutes of this meeting, that notice of the time, place and date of the meeting has been prominently posted on the bulletin board at Borough Hall, mailed to The Hawk (formerly The Times) The Star Ledger, Alternate Press , the Patch and Courier News, filed with the Borough Clerk and mailed to any person requesting same in accordance with the Open Public Meetings Act."

ROLL CALL

Present: Ms. Regina Brown, Dr. John Hanna, Mr. Tom Kranz, Ms. Margaret Lewis, Mr. Michael Lewis, Ms. Kathleen Thomas, Mr. John Otchy. Ms. Tanisha McGriff arrived later.

Absent: Ms. Jan Siegal, Councilwoman Francine Glaser

Also Present: Ms. Colleen Huehn, Ms. Megan Avallone, Mr. Jesse Powell

MINUTES

On a motion by Mr. Lewis, seconded by Mr. Kranz, the minutes of the January 6, 2022 meeting, having been distributed to all members, were approved as written.

FINANCIAL REPORT

The Secretary submitted the following financial reports:

Month Of January

Receipts.....	\$ 170.00
Receipts as of January 31, 2022.....	\$ 170.00
<u>Disbursements</u>	
Salary.....	\$ 1,016.50
UC Registrar Dues.....	\$ 50.00

Month of February

Receipts.....	\$ 170.00
Receipts as of February 28, 2022.....	\$ 340.00

Disbursements

Salary.....	\$ 1,016.50
Food License forms.....	\$ 232.00

VITAL STAISTICS

Mr. Lewis read the following reports:

Month of January

Births in Town.....	None
Marriages in Town.....	One
Deaths in town Fanwood residents.....	None
Births out of town (Fanwood residents).....	Six
Marriages out of town (Fanwood residents).....	None
Deaths out of town (Fanwood residents).....	Two
Total births to Fanwood residents as of 1/31/22:	Six

Month of February

Births in Town.....	None
Marriages in Town.....	None
Deaths in town Fanwood residents.....	Three
Births out of town (Fanwood residents).....	Ten
Marriages out of town (Fanwood residents).....	None
Deaths out of town (Fanwood residents).....	Three
Total births to Fanwood residents as of 2/28/22 :	Sixteen

CHILD HEALTH/NURSING

Fanwood Board of Health

January 2022

AUDITS-An audit was conducted on the Goddard School in Fanwood on 1/26/22. 149 records were reviewed regarding immunization compliance. The audit revealed all children were properly vaccinated reflecting a compliance rate of 100%. There were no religious exemptions. Discussion with preschool management was done regarding benefits of all children needing to be vaccinated as well as exclusion practices. Results of this audit will be forwarded to NJ State Vaccine Preventable Disease Program for follow-up investigation.

An audit was conducted on the Westminster Preschool in Fanwood on 1/25/22. 81 records were reviewed regarding immunization compliance. This audit revealed 17 children were improperly vaccinated reflecting a compliance rate of 79%. There was 1 religious exemption. Discussion with preschool management was done regarding benefits of all children needing to be vaccinated as well as exclusion practices. A re-audit will be conducted in February. Results of this re-audit will be forwarded to NJ State Vaccine Preventable Disease Program for follow-up investigation.

SCHOOL GUIDANCE – Provided immunization & covid quarantine guidance to the following day cares, preschools & schools.

- First Children School
- The Goddard School
- The Wonder Years Academy
- Westminster Preschool
- Lightbridge Academy

COVID VACCINATION CLINICS-

- Tuesday, 1/4 - Westfield Health Department - 10 vaccinations provided.
- Wednesday, 1/5 - Deerfield School- Mountainside – 68 pediatric vaccinations provided.
- Friday, 1/7 – Westfield Town Hall – 189 adult vaccinations provided.
- Monday, 1/10 – Lincoln School – Garwood – 48 pediatric vaccinations provided.
- Thursday, 1/13 – Westfield High School – 41 adult vaccinations provided.
- Friday, 1/14 – Westfield Health Department – 9 adult vaccinations provided.
- Tuesday, 1/18 – Home visits – 7 vaccinations provided.
- Wednesday, 1/19 – Westfield Town Hall – 7 pediatric vaccinations provided.
- Thursday, 1/20 - Westfield Town Hall – 13 pediatric vaccinations provided.
- Friday, 1/21 - Sunrise LTC – Westfield – 24 adult vaccinations provided.
- Friday, 1/21 - Home Visits – 8 vaccinations provided.
- Saturday, 1/22 - Summit High School – 121 adult vaccinations provided.
- Monday, 1/24 – Home Visits – 1 adult vaccination provided.
- Wednesday, 1/26 – Sunrise LTC- Summit – 22 adult vaccinations provided.
- Friday, 1/28 – Salt Brook School – New Providence -39 vaccinations provided.
- Monday, 1/31 – Westfield Health Department – 6 vaccinations provided.

Fanwood Board of Health

February 2022

AUDITS-An audit was conducted on the Westminster Preschool in Fanwood on 1/25/22. 81 records were reviewed regarding immunization compliance. This audit revealed 17 children were improperly vaccinated reflecting a compliance rate of 79%. There was 1 religious exemption. Discussion with preschool management was done regarding benefits of all children needing to be vaccinated as well as exclusion practices. A re-audit conducted on 2/17/22 shows all children to be properly vaccinated at a compliance rate of 100%. Results of this re-audit will be forwarded to NJ State Vaccine Preventable Disease Program for follow-up investigation.

SCHOOL GUIDANCE – Provided immunization & covid quarantine guidance to the following day cares, preschools & schools.

- First Children School
- The Goddard School
- The Wonder Years Academy
- Westminster Preschool
- Lightbridge Academy

COVID VACCINATION CLINICS-

- Monday, 2/7 – Beacon Hill Club – Summit -5 vaccinations provided.
- Tuesday, 2/8 – Home Visits – 3 vaccinations provided.
- Tuesday, 2/8 – Scotch Plains Board of Education – 15 vaccinations provided.
- Wednesday, 2/9 – Lantern Hill – New Providence – 33 vaccinations provided.
- Thursday, 2/10 – Casano Center – Roselle Park – 5 pediatric vaccinations provided.
- Thursday, 2/17 – Garwood Recreation Center – 10 vaccinations provided.
- Friday, 2/18 – Westfield Health Dept. – 1 vaccination provided.
- Thursday, 2/24 – Summit Oaks Hospital – 17 vaccinations provided.

- Friday, 2/25 – Summit Middle School – 38 vaccinations provided.
- Saturday, 2/26 - Westfield Memorial Library - 12 vaccinations provided.

HEALTH OFFICER REPORT

Ms. Avallone gave update on COVID. March 4th 2nd year anniversary.

Fanwood had 1,385 cases in the two year period. The Westfield Health Department handled 20,718 cases between all the towns in their jurisdiction (approximately 20% of the total population).

In Fanwood, as of this meeting, 58% of 5 – 11 years have been vaccinated; 89% of 12-17 years old.

February showed a marked decrease in COVID cases, 20 for the month.

INSPECTIONS/COMPLAINTS

Fanwood Food Establishment Inspections January 2022

<u>Trade Name</u>	<u>Activity Type</u>	<u>Inspection Date</u>	<u>Evaluation</u>
-	-	-	-

Fanwood Municipal Court Fines 2022

Month	Defendant	Fine Amount	Court Costs
-------	-----------	-------------	-------------

-	-	-	-
Year-To-Date		-	-

January 2022 Complaints

Case #	Location	Status	Complaint Results
10F-21	13 Cottage Way	Pending	The complainant reports that there is garbage with food waste at this address that is being torn open and spread around the neighborhood...This is a repeat violation. Upon inspection, a torn open garbage bag with food waste was observed on the front porch. A summons has been issued. Defendant has not shown up to previous court dates and court states that they cannot issue a bench warrant. Court case pending.
31F-21	165 Russell Road	Pending	This department was contacted regarding the abandonment of a septic tank on this property. On December 16, 2021, an application was filed to abandon a septic tank. On January 7, 2022, this department went to the property to witness the abandonment of a septic tank that was found on the property. There was liquid in the ground where the tank was located. The liquid was pumped out at this time. The metal tank was completely removed out of the ground. The spot where the septic tank was located was then filled with "clean fill" and then covered up with soil. Awaiting documents from the septic abandonment company so that this witnessing of the abandonment may be official.

Other Activities

COVID-19 VACCINATION CLINICS

January 5, 2022 – Pediatric COVID-19 Clinic – 4pm-6:30pm at Deerfield School in Mountainside

January 7, 2022 – Adult Booster COVID-19 Clinic – 3:30pm-5:30pm at Westfield Town Hall in Westfield

January 10, 2022 - Pediatric COVID-19 Clinic – 4:00pm-5:30pm at Lincoln School in Garwood

January 13, 2022 – Adult Booster COVID-19 Clinic – 3:30pm-5:00pm at Westfield High School in Westfield

January 19, 2022 – Pediatric COVID-19 Clinic – 3:30pm-4:30pm at Westfield Town Hall in Westfield

January 20, 2022 – Pediatric & Adult Booster COVID-19 Clinic – 3:30pm-4:30pm at Westfield Town Hall in Westfield

January 22, 2022 – Adult Booster COVID-19 Clinic – 11:00am-1:00pm at Summit High School in Summit

January 28, 2022 – Adult Booster COVID-19 Clinic – 3:30pm -5:30pm at Salt Brook School in New Providence

-Jesse Powell attended the webinar “Sittin’ on the Dock of the Bay: The Seemingly Mundane, but Actually Very Exciting Life of Molluscan Shellfish in NJ” on January 19, 2022 from 11am-12:30pm. Points of discussion will include basic biology, history and benefits of shellfish, aquaculture, and regulation/inspection activities.

Fanwood Food Establishment Inspections February 2022

<u>Trade Name</u>	<u>Activity Type</u>	<u>Inspection Date</u>	<u>Evaluation</u>
Houdini Pizza Laboratory	Initial Inspection	February 3, 2022	Satisfactory
Fanwood Presbyterian Church-Kitchen	Initial Inspection	February 8, 2022	Satisfactory
Citgo Gas	Initial Inspection	February 9, 2022	Satisfactory
Fanwood Larder	Initial Inspection	February 17, 2022	Satisfactory
The Chelsea at Fanwood	Initial Inspection	February 23, 2022	Satisfactory
Sheelen’s Fish Company	Walk In Inspection	February 23, 2022	Conditional Satisfactory
Tasty Thai Cuisine	Walk In Inspection	February 23, 2022	None
Kwick Mart	Initial Inspection	February 24, 2022	Satisfactory
Fanwood Pharmacy	Initial Inspection	February 28, 2022	Satisfactory

Fanwood Municipal Court Fines 2022

Month	Defendant	Fine Amount	Court Costs
-	-	-	-

Year-To-Date		-	-

February 2022 Complaints

Case #	Location	Status	Complaint Results
10F-21	13 Cottage Way	Pending	The complainant reports that there is garbage with food waste at this address that is being torn open and spread around the neighborhood...This is a repeat violation. Upon inspection, a torn open garbage bag with food waste was observed on the front porch. A summons has been issued. Defendant has not shown up to previous court dates and court states that they cannot issue a bench warrant. Court case pending.
31F-21	165 Russell Road	Closed	This department was contacted regarding the abandonment of a septic tank on this property. On December 16, 2021, an application was filed to abandon a septic tank. On January 7, 2022, this department went to the property to witness the abandonment of a septic tank that was found on the property. There was liquid in the ground where the tank was located. The liquid was pumped out at this time. The metal tank was completely removed out of the ground. The spot where the septic tank was located was then filled with "clean fill" and then covered up with soil. Awaiting documents from the septic abandonment company so that this witnessing of the abandonment may be official. The documents have now been submitted. The abandonment is now complete.
1F-22	various establishments that sell products similar to baby formula	Closed	A recall has been issued regarding certain brands of baby formula which may cause illness, if consumed. Retail food establishments in the Borough

			that may serve the types of infant formula that were identified in this recall were contacted to ensure they did not have the products in question. None of the food establishments sold any types of infant formula. No further action to be taken.
2F-22	157 North Avenue	Pending	Mice in apartment. This department received a complaint that the complainant's address has mice. Case pending.

Other Activities

COVID-19 VACCINATION CLINICS

2/7/22	Beacon Hill Club, Summit
2/8/22	Scotch Plains/Fanwood BOE
2/9/22	Lantern Hill Resident Living, New Providence
2/10/22	Casano Center, Roselle Park
2/17/22	Garwood Recreation Center, Garwood
2/24/22	Summit Oaks Hospital, Summit
2/25/22	LCJ Summit Middle School, Summit
2/26/22	Westfield Memorial Library, Westfield

-Jesse Powell attended the webinar "Introducing the 2021 Core Competencies for Public Health Professionals" on February 1, 2022.

-Jesse Powell attended the webinar "PPE Part 1 – Eye Protection" on February 8, 2022.

-Jesse Powell attended the webinar "PPE Part 2 – Gloves and Gowns" on February 15, 2022.

-Jesse Powell attended the webinar "Hand Hygiene" on February 22, 2022.

CORRESPONDENCE

Copy of Budget request to Finance Department.

OLD BUSINESS

None

NEW BUSINESS

Planning Board Applications

The board expressed no objections to the following Planning Board Applications:

70 South Avenue – Mixed use
162 Farley Avenue – 2nd Floor addition

WONDER TRUCK

Reports of Wonder Truck delivering in Fanwood/unlicensed

The Wonder Truck has presence in several municipalities; growing in popularity. Meals are ordered on line and the ingredients are then prepared when the truck arrives at the residence.

Ms. Avallone gave the following overview so that Fanwood Board members could make an informed decision as to whether or not to require a local license.

She visited the homebase facility, located in Cranford. Stated that the meals are prepared & packaged “sous vide” and then a re-thermolization oven is used to prepare the food at the home of the person who places online order.

Ms Avallone stated that the standard operating procedures in place leave little room for error; there are remarkable food safety protocols in place; every item is time/date stamped and the trucks are equipped with full video camera surveillance to insure the chefs are using all safety protocols regarding hand washing, cooking, temperature control etc.

Having presented the background, Ms. Avallone stated that she was advised that the State Health Department has drafted a letter of interpretation and that she believes that this letter states that the food trucks should be considered an extension of the commissary. Ms. Avallone stated that there are many options for the board to consider and that some of the other towns she covers have decided to wait for the letter of interpretation and others have decided to license.

In Fanwood, the Board of Health **does** require licensing for itinerate food/ice cream trucks (and council approval for a Peddler License) The main reason for food licensing is to allow for local food truck inspections for safe food handling, storage etc. In Fanwood there is also an ordinance on the record that does not permit an itinerate vehicle to remain stationary for more than 20 minutes.

There is a concern that there may be other companies in the near future (the Health Department has already been approached by one) that offer the same type of services as Wonder Truck, that may, or may not have the same safety protocols in place.

It was the opinion of the Board members present that Fanwood should require that the Wonder Truck apply for and be issued an annual food license as a standard licensing procedure should be in place for all.

Ms. Avallone will reach out to Wonder Truck headquarters and advise them of this requirement. Megan will also reach out to Russ Huegel, Borough Attorney to let him know the circumstances and ask for any input he may have.

MEETING OPEN TO THE PUBLIC

No One present.

ADJOURNMENT

There being no further business to come before the board, Ms. Lewis requested a motion to adjourn. On a motion by Mr. Lewis seconded by Mr. Kranz, the meeting adjourned at 8:01PM

Respectfully submitted,

Colleen M. Huehn

Colleen M. Huehn
Secretary