

**BOROUGH OF FANWOOD
BOARD OF HEALTH
REORGANIZATION MEETING
JANUARY 6, 2022**

The Annual Reorganization Meeting of the Board of Health was called to order at 7:02PM by Secretary Colleen M. Huehn via Zoom.

Ms. Huehn presided and stated: "I hereby announce and request that same be included in the minutes of this meeting, that notice of the time, place and date of the meeting has been prominently posted on the bulletin board at Borough Hall, mailed to The Hawk (formerly The Times) The Star Ledger, Alternate Press , the Patch and Courier News, filed with the Borough Clerk and mailed to any person requesting same in accordance with the Open Public Meetings Act."

Mayor Mahr was present to swear in re-appointed members, Tanisha McGriff and John Otchy

ROLL CALL

Present: Ms. Regina Brown, Dr. John Hanna, Ms. Margaret Lewis, Mr. Michael Lewis, Ms Jan Siegal, Ms. Kathleen Thomas, Mr. John Otchy, Ms. Tanisha McGriff

Absent: Mr. Thomas Kranz

Also Present: Ms. Colleen Huehn, Ms Megan Avallone, Mr. Jesse Powell, Councilwoman Francine Glaser

NOMINATION AND ELECTION OF OFFICERS

On a motion by Ms. Thomas, seconded by Ms. Brown, Ms Margaret Lewis was nominated for the Office of President. The motion carried on voice vote of members present.

The meeting was turned over to President Margaret Lewis.

On a motion by Ms. Thomas, seconded by Mr. Lewis, Dr John Hanna was nominated for the Office of Vice President. The motion carried on voice vote of members present.

INTRODCUTION OF COUNCIL LIAISON

Ms. Francine Glaser introduced herself to the Board. Having served as liaison in 2020, Ms Glaser stated she was happy to return to the Board of Health in 2022.

New members introduced themselves to Councilwoman Glaser.

PRESIDENTS NOMINATION AND APPROVAL OF AGENTS

On a motion by Ms. Lewis, seconded by Mr. Lewis, Megan Avallone was appointed as Health Officer for 2022.

On a motion by Ms. Thomas seconded by Mr. Lewis, Jesse Powell was appointed as Registered Environmental Health Specialist for 2022.

On a motion by Ms. Thomas seconded by Mr. Lewis, Bridget Colendenski was appointed as Public Health Nurse for 2022.

On a motion by Ms. Lewis, seconded by Dr. Hanna, Colleen Huehn was appointed Secretary for 2022.

COMMITTEE ASSIGNMENTS

Vital Statistic Reports – Regina Brown

Publicity – Michael Lewis

MEETING OPEN TO THE PUBLIC

No one present

There being no further business for the annual re-organization meeting, President Lewis adjourned the meeting to call to order the Regular Meeting.

Respectfully submitted,

Colleen M. Huehn

Colleen M. Huehn
Secretary

**BOROUGH OF FANWOOD
BOARD OF HEALTH
REGULAR MEETING
JANUARY 6, 2022**

The Regular Meeting of the Board of Health was called to order at 7:25PM by President Margaret Lewis via Zoom.

Ms. Lewis presided and stated: "I hereby announce and request that same be included in the minutes of this meeting, that notice of the time, place and date of the meeting has been prominently posted on the bulletin board at Borough Hall, mailed to The Hawk (formerly The Times) The Star Ledger, Alternate Press , the Patch and Courier News, filed with the Borough Clerk and mailed to any person requesting same in accordance with the Open Public Meetings Act."

ROLL CALL

Present: Ms. Regina Brown, Dr. John Hanna, Ms. Margaret Lewis, Mr. Michael Lewis, Ms. Jan Siegal, Ms. Kathleen Thomas, Mr. John Otchy, Ms. Tanisha McGriff

Absent: Mr. Thomas Kranz

Also Present: Ms. Colleen Huehn, Ms. Megan Avallone, Mr. Jesse Powell, Councilwoman Francine Glaser

APPROVAL OF MINUTES

On a motion by Mr. Lewis, seconded by Ms. McGriff, the minutes of the December 2, 2021 meeting, having been distributed to all members, were approved as written.

FINANCIAL REPORT

The Secretary submitted the following financial report for the month of December 2021

Receipts for December.....	\$ 138.00
Receipts as of 12/31/2021.....	\$5, 594.00
Disbursements	
Salary.....	\$ 1,016.50
Final Contract Payment – Town of Westfield.....	\$47,688.00
NJ League of Municipalities.....	\$ 172.00
NJ Registrar Association Dues.....	\$ 50.00

VITAL STATISTIC REPORT

Ms Brown read the following report for Month of December 2021

Births in town..... None
 Marriages in town..... None
 Deaths in town – Fanwood residents.....One
 Births out of town – Fanwood residents.....Two
 Marriages out of town – Fanwood Residents.....Two
 Deaths out of town – Fanwood Residents.....Two
 Total births to Fanwood residents as of 12/31/21 – Ninety Four

CHILD HEALTH/NURSING

MONTH OF DECEMBER

**PUBLIC HEALTH NURSE
 REPORT FANWOOD**

	2021	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC	YTD
COMMUNICABLE DISEASE														0
	Amoebiasis													0
	Babesiosis													0
	Campylobacteriosis	1					1							2
	Cryptosporidiosis													0
	Cyclosporiasis													0
	Diphtheria													0
	E. Coli													0
	Ehrlichiosis		1											1
	Giardiasis													0
	Haemophilus influenzae													0
	Hepatitis A													0
	Influenza												1	1
	Legionella		1											1
	Listeria													0
	Lyme								1	1	1	1		4

	Measles													0
	Meningococcal													0
	Mumps													0
	Pertussis													0
	Rubella													0
	Salmonella													0
	Shigella		1											1
	Staph aureus													0
	STEC Shiga-toxin E coli													0
	Streptococcal, group A													0
	Streptococcal, group B													0
	Streptococcus pneumoniae													0
	Varicella								5					5
	Vibrio													0
	West Nile Virus													0
	Yersiniosis					1								1
CHRONIC DISEASE														
	Hepatitis B		1									1		2
	Hepatitis C						1	1						2
COVID -19 CASES		94	#	54	67	7	2	#	29	58	21	39	#	77 3
	LEAD CASES	0	0	0	0	0	0	0	0	0	0	0	0	0
CHILD HEALTH CONF		4	4	4	5	4	4	4	4	4	8	4	4	53
	PHYSICALS													0 0
	PATIENTS													2 2
	IMMUNIZATIONS													4 4
ADULT VACCINES		0	0	0	0	0	0	0	0	0	0	0	0	0

SCHOOL GUIDANCE – Provided immunization & covid quarantine guidance to the following daycares

& preschools.

- Wonder Years Academy
- Lightbridge Academy
- Westminster Preschool
- Goddard School

FANWOOD HOME VISITS-

2 home visits for flu vaccination were completed for December for the elderly/homebound.

FANWOOD COVID VACCINATION CLINIC –

A covid vaccination clinic was held for children 12 + (primary vaccine) and 16 + (booster vaccine) was held at the Forest Road Park in Fanwood on Monday, December 15th – 213 vaccinations were given.

#

HEALTH OFFICER REPORT

Ms. Avallone gave an update on COVID and the uptick in #'s . Announced that CDC approved booster shots for ages 12-15. Pop up clinics are being scheduled. Next one to be held in Westfield on January 7th from 3PM-5:30PM.

Megan will be in touch with the SPF School Administration shortly to discuss programs for students dealing with COVID.

INSPECTIONS/COMPLAINTS

Fanwood Food Establishment Inspections December 2021

Trade Name	Activity Type	Inspection Date	Evaluation
Dunkin Donuts (Fanwood)	Initial Inspection	December 3, 2021	Satisfactory
The Wonder Years Academy	Initial Inspection	December 7, 2021	Conditional Satisfactory
Fanwood Liquors	Initial Inspection	December 8, 2021	Satisfactory
Rocko's Ice Cream Cafe	Initial Inspection	December 10, 2021	Satisfactory
Sheelen's Fish Company	Initial Inspection	December 14, 2021	Satisfactory
Nick's Pizza and Deli	Initial Inspection	December 16, 2021	Satisfactory
The Wonder Years Academy	Reinspection	December 17, 2021	Satisfactory
QuickChek	Initial Inspection	December 21, 2021	Satisfactory
Tasty Thai Cuisine	Initial Inspection	December 21, 2021	Satisfactory

Fanwood Municipal Court Fines 2021

Month	Defendant	Fine Amount	Court Costs
March	Ahmed/Mohammad	\$107	\$33
November	Mister Softee	\$307	\$33
November	Kona Ice	\$207	\$33
November	Sheelen's Crossing	\$107	\$33
December	Citgo Gas	\$257	\$33
Year-To-Date		\$985	\$165

December 2021 Complaints

Case #	Location	Status	Complaint Results
10F-21	13 Cottage Way	Pending	The complainant reports that there is garbage with food waste at this address that is being torn open and spread around the neighborhood...This is a repeat violation. Upon inspection, a torn open garbage bag with food waste was observed on the front porch. A summons has been issued. Defendant has not shown up to previous court dates and court states that they

			cannot issue a bench warrant. Court case pending.
29F-21	339 South Avenue – Citgo Gas Station	Closed	Tobacco age of sale enforcement. Establishment sold cigarettes to a minor. Summons was issued. Defendant pled guilty and was issued a fine of \$257 plus \$33 in court costs for the violation. Case closed.
31F-21	165 Russell Road	Pending	This department was contacted regarding the abandonment of a septic tank on this property. On December 16, 2021, an application was filed to abandon a septic tank. Septic tank is scheduled to be properly abandoned on January 7, 2022. Case pending.

Other Activities

- ✓ A rabies clinic was held in Fanwood on October 28, 2021. Please see the following chart for municipality attendance:

**Tobacco Age of
Inspection Results**

✓ 2021 Borough of Fanwood Rabies Clinic			
<u>Municipality</u>	<u>Dog</u>	<u>Cat</u>	<u>Total</u>
Fanwood	14	3	17
Scotch Plains	2	1	3
Westfield	1	0	1
Plainfield	1	0	1
Totals:	18	4	22

Sale

Name	Address	Passed or sold selling tobacco/e-cigs to minor
Citgo Gas	239 South Avenue	passed
Fanwood Liquors	61 South Avenue	passed
Kwick Mart	190 South Avenue	Sold-fine issued
Quick Chek	572 North Avenue	passed

CORRESPONDENCE

None

OLD BUSINESS

2022 Meeting Dates were re circulated

**BOROUGH OF FANWOOD
BOARD OF HEALTH
MEETING DATES**

2022

In accordance with the Open Public Meetings Act, the following meetings of the Board of Health have been established:

January 6, 2022
March 3, 2022
May 5, 2022
August 4, 2022
October 6, 2022
December 1, 2022

All meetings are held on the first Thursday of the above months at the Carriage House Building AKA Patricia M. Kuran Cultural Center, 75 N Martine Avenue Fanwood NJ at 7PM.

Until further notice, meetings will be held remotely. See below to join the meetings:

Join Zoom Meeting

<https://link.edgepilot.com/s/951eb514/FPbIEgeBIE6foeKS5GQKpQ?u=https://zoom.us/j/93708351648?pwd=YzlkRnZKam9tTnZrV3JZRI8xbWdLdz09>

Meeting ID: 937 0835 1648

Password: 791875

Dial by your location

+1 929 436 2866 US (New York)

Meeting ID: 937 0835 1648

Password: 791875

The Westfield Contract for health services was reviewed by members.

On a motion by Mr. Lewis, seconded by Ms. Brown, the contract was approved on the following roll call vote:

AYES

Ms. Brown
Dr. Hanna
Ms. Lewis
Mr. Lewis
Ms. Siegal
Ms. Thomas
Mr. Otchy
Ms. McGriff

NAYS

None

ABSTENTIONS

None

NEW BUSINESS

Discussion regarding Scream Truck. Board members recommended treating like an itinerate ice cream vendor.

The Secretary submitted an annual report of activity by month.

The 2022 member list was distributed to members.

MEETING OPEN TO THE PUBLIC

No one present

ADJOURNMENT

There being no further business to come before the board, President Lewis requested a motion to adjourn.

On a motion by Mr. Lewis, seconded by Ms. Thomas, the meeting adjourned at 8:11 PM

Respectfully submitted

Colleen M. Huehn

Colleen M. Huehn
Secretary