

SPECIAL MEETING REQUIREMENTS

An applicant may request the Planning Board to schedule a Special Meeting. If the request is approved, the Borough shall incur no additional costs.

All additional costs shall be paid by the applicant, who shall submit escrow monies as requested, prior to the Special Meeting.

Those costs shall include:

1.

Professional	Approximate Hourly Rate
Zoning Officer	\$35
Borough Attorney	\$150
Borough Engineer	\$140
Planning Board Secretary	\$25
Borough Planner (when required)	\$150

2.

In addition, the applicant must secure the services of a bonded Court Reporter to transcribe the minutes for their hearing. Arrangements are to be made by the applicant and the court reporter shall be paid directly by the applicant.

The applicant must supply the Planning Board Secretary with three paper copies of these minutes, printed back and front on 3-hole paper, as well as an electronic copy within three weeks of the hearing application so that a resolution on the application may be crafted. Any delay in supplying the minutes will delay the applicant's resolution.

3.

Finally, any additional postage costs incurred by the Borough in order to disseminate Special Meeting Application Packets shall be withdrawn from the applicant's escrow account.